

## Friends of Priory Fields

Minutes of Committee meeting held on 8<sup>th</sup> Feb 2018 7.30 pm

### Present

Ian Read, Chair [IR], Julie Norman [JN], Dave Oxley-Goody [DOG], Malcolm Whipp [MW], Chris Saltmarsh [CS], Den Harvey [DH], John Bishop [JB]

1, Apologies - None, but it was noted that Pam Dawson has resigned from the committee.

2, The minutes of the previous meeting were accepted.

### 3, Chairman's Report

The Chairman advised that this year's Annual Parish Assembly is on May 11 and asked for any ideas on a display for the occasion. CS offered to include some views of the Fields in a slide show he is producing for the PC.

The Chairman reported that this year's application for a Green Flag had been submitted shortly after the deadline, but had been accepted.

### 4, Finance report

Following Peter Nightingale's move away and Pam Dawson's decision to retire from the committee, it has been necessary to review the signing officers for the Bank accounts. It was agreed that Ian Read and Julie Norman should be added to the list.

The Treasurer's report was circulated at the meeting, along with information on the budget performance for the current year to date, which showed that, so far, only one item has exceeded the budget and overall we are under budget for the year.

Members were asked to consider what expenditure they foresaw for the coming year - with a few minor changes the budget was agreed for the 18/19 year.

The upcoming audit for the 17/18 year will be the last to be done by Brian Underwood. Unless we can persuade Brian to continue we will need to find a new auditor and all members were asked to consider if they knew a suitable candidate.

### 5, Working Party Report

The Chairman reported that the last working party had made further progress in clearing the north side of the west water meadow and it would appear a number of approving comments about the work have been made by users of the Fields. It was agreed to continue clearing the west end of this area during the coming weekend.

### 6, Fund Raising

The date for the Quiz Night was confirmed as Friday, June 1<sup>st</sup> and members were asked to consider how they could obtain/provide raffle prizes for the night.

7, Field Projects. Amongst fruit trees to be planted this week, there will be two 'memorial' trees and the tree for Brian Scowen will be planted on the next weekend. It is also planned to add more crushed concrete to the more muddy paths.

8, P.C. Issues, CS confirmed that Bakers will do a survey of the Arch, on March 8<sup>th</sup> at 09.30. For insurance purposes the PC is having to do another survey of all the trees on Parish owned land.

CS advised that information on the Chelmsford development plan will be available in the Village Hall on February 20 between 16.00 and 20.00.

9, Publicity & News items. DOG is to do the defibrillator course.

10, A.O.B None

11, Date of next meeting Thurs 8<sup>th</sup> March 2018.