

## Friends of Priory Fields

Minutes of Committee meeting held on 12<sup>th</sup> April 2018 7.30 pm

### Present

Ian Read, Chair [IR], Julie Norman [JN], Dave Oxley-Goody [DOG], Malcolm Whipp [MW], Chris Saltmarsh [CS], Den Harvey [DH], John Bishop [JB]

#### 1. Apologies - Russell Wiltshire

#### 2. Minutes of last meeting & matters arising

The minutes of the previous meeting were accepted, at the proposal of DH, seconded by MW. The Chairman asked all present to delete Pam Dawson from any mailing or email lists.

#### 3. Chairman's Report

For the AGM it was decided to provide tea/coffee at the start of the meeting (7.30pm) and some wine at the end of the meeting. All members were asked to be available from 7pm to help with preparations for the meeting. DOG to supply screen for talk.

For the APA IR/CS to coordinate the provision of a slide show presentation by the Chairman. Display boards to be put up for the evening.

#### 4. Finance report

The end of financial year accounts were distributed at the meeting and are attached to these minutes, the Treasurer commenting that our regular income had more than covered our regular outgoings, but the purchase of the new flail mower had meant a significant drop in our total cash reserve.

The end of year audit has not yet started as it would appear our auditor is away at the moment.

The first attempt to add IR & JN to our list of signatories appears to have been lost by the local branch of the Bank. A second attempt will be made shortly direct to the bank department dealing with mandates.

#### 5. Working Party Report

IR reported that the last work party has successfully completed the clearance of the WWM. The next working party will repair the back of the garage, replace some fence posts and put up new dog notices.

#### 6. Fund Raising

Adverts are required for the Quiz Night on June 8. JN to approach Danbury Journal and South Woodham Focus for, hopefully free, adverts. Our local printer to be asked to print flyers for the event. All to think of obtaining prizes for the raffle on the night. Decided not to supply coffee on the night.

#### 7. Field Projects.

It was decided that 2 new pairs of loppers needed to be bought

#### 8. P.C. Issues

It was advised that CS has resigned from the PC, although it is likely that he will still have a role to play as his wife remains Chairman. It is also possible that CS will remain on our committee.

It was agreed that bye-law notices should be displayed on the Fields – a wording suggested by IR was approved - two notices to be produced and erected to replace existing ones.

It was advised that the annual tree inspection for the Parish will take place in May.

It was advised that the defibrillators will be available soon.

9, Publicity & News items.

DOG has produced article for next issue of In Touch, including some photos. Adverts for the AGM and Quiz Night will also appear in the next issue.

10, A.O.B It was advised that the proposed local defibrillators will be available soon. DOG reported that Danbury Juniors have asked if they could use our mower to cut one of their pitches before the coming weekend. In return they would clear out the ditch running alongside the path to our garage. It was agreed that seemed a good deal and it was approved.

11, Date of next meeting Thurs 10<sup>th</sup> May 2018.