

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING HELD ON 8th September 2016 7:30PM

Present: Ian Read (Chair)
 Ruth Collen (Minute Taker)
 Peter Nightingale
 Chris Saltmarsh
 Pam Dawson
 John Bishop
 Geoffrey Worricker
 David Oxley-Goody
 Den Harvey

1.	APOLOGIES FOR ABSENCE
	Peter Athey, Julie and Bob Norman
2.	MINUTES OF LAST MEETING AND MATTERS ARISING
	The actions from the last meeting were run through and discussed. The minutes of the last meeting were agreed and signed.
3.	ACTING CHAIRMAN'S REPORT
	WI Walk: Ian may not be able to make this now, Dave has said he is available and John has said he should be available but will have to confirm this.
	Peter recently met an elderly couple on the fields from East Hanningfield who used to walk their dog at Danbury common but have now started coming to the fields; they have shown an interest in the history of the arch and have asked if anyone is available to meet them and give them some more information. Dave has said that he is happy to meet them and will contact them. Action: Dave to contact the couple to arrange a date and time.
4.	FINANCE REPORT
	John recently circulated an updated report but we have now had the invoice for the new bench, this will be taken out of the Awards for All account. It was agreed to spend the remaining money in the account on a few bags of concrete.
5.	REPORTS ON WORKING PARTIES & FIELD PROJECTS
	At the last working party the trees were watered, the grass was cut, two memorial trees were staked and the replacement for Geoffrey's arch information board was erected. At the next working party we will repair the bridge, install the new bench and dog bin and water the trees again. Dave suggested burning the bonfire this weekend as it is so dry at the moment and suggested burning the wooden benches.
6.	FUND RAISING
	Quiz Night: There is a subcommittee meeting on 27 th September 2016, Pam has said that White Elm Garden Centre are going to donate a plant for the raffle and Dave has said that he will put up some laminated posters at the main entrances to the fields. Action: Dave to put up some posters for the quiz night on the fields. Action: John will ask in the Brewers arms about getting a team together and Chris will ask in the White Swan.

7	FIELD PROJECTS
	Dave and Ian are going to bring the new bench over to fields on Saturday and install it.
	The new dog bin needs to be put up and the bridge needs to be repaired.
	A thank you was given to Malcolm for purchasing and installing the petrol tap on the generator.
	Ian has asked Dave to talk to Tony next time he sees him to ask if he has seen the Green Flag. Action: Dave to talk to Tony regarding the Green Flag.
8.	PC.RELATED ISSUES
	Jokers Field Drainage: A proposal and quote has been received and this is going to be discussed at the next Parish Council meeting and Chris will feedback.
	Chris gave an update on the Lease situation.
	Discussion around the trees which will replace the Oaks, Chris has said that 4 will be picked and then the FoPF have agreed to help plant these.
	Discussion around the clearing and draining of the ditch.
	Dave has said that there are holes in the fence lining the football field.
9.	PUBLICITY AND NEWS ITEMS & AOB
	Leaflets and posters for the quiz are being spread about.
	Dave is trying to get teams together for the quiz night
	Pam wants to put up a plaque on her memorial tree, she will purchase this and this can be put up.
10.	DATE OF NEXT MEETING
	13 th October 2016

Signed:

Date: