

## FRIENDS OF PRIORY FIELDS

### MINUTES OF COMMITTEE MEETING ON 10 MAY 2012

Present: John Bishop (Chairman) Den Harvey  
Ian Read (Vice Chairman)  
Chris Saltmarsh (PC Representative)  
Kate Hardingham (Secretary)  
Bob Norman  
Julie Norman

Attending: Albert Mair - Parish Councillor  
Bob Webster - Parish Councillor

1.	<b>APOLOGIES FOR ABSENCE</b>
	Apologies were received from Linden Rosam, Peter Athey, Peter Nightingale and Geoffrey Woricker.
2.	<b>MINUTES &amp; MATTERS ARISING</b>
	The minutes for the Committee meeting held on 12 April 2011 were approved and then signed by the Chairman.
3.	<b>PARISH COUNCIL ISSUES</b>
3.1	<b>Proposed Joint Committee/Deed of Covenant</b>
	<p>The Parish Council's proposal to commence the operation of a joint sub-committee on a trial basis for 6 months was discussed. The Committee noted that the PC's position on the formation of the sub-committee remained that:</p> <ul style="list-style-type: none"><li>• it must be a formal sub-committee and subject to the regulations which apply to the PC and its committees;</li><li>• it must have a PC member as a Chairman; and</li><li>• funds for which the sub-committee is responsible would have to be covered by the PC's financial insurance policy and be subject to the same requirements on audit and accountability as the PC's own funds.</li></ul> <p>The PC Representative confirmed that the PC would not require the Committee's monies to be transferred to a PC bank account nor was it the PC's purpose that the funds be used for any other purpose than currently nor be subject to any additional controls. However, he commented that it may be necessary for the Committee's accounts to be appended to the PC accounts and be independently audited by the PC's statutory auditor. It was noted that the financial arrangements could be considered by the joint sub-committee during the trial period.</p> <p>It was noted that it remained the intention of the PC that Chris Saltmarsh, Albert Mair and Bob Webster be the PC representatives on the joint sub-committee. After discussion of the issues including the consideration of the advantages of the revised proposal it was unanimously agreed that the Committee enter into the joint sub-committee for a trial period of six months with Linden Rosam, Ian Read and John Bishop as the Committee's</p>

	<p>representatives. It was further agreed that the trial period would be used to agree the mandate of the joint sub-committee and to resolve issues surrounding its formation such as the role of the PC Chair, insurance issues and the financial requirements to which it will be subject.</p> <p><b>JOHN BISHOP TO LIAISE WITH THE PC REGARDING FIXING A DATE FOR THE FIRST MEETING OF THE SUB-COMMITTEE</b></p> <p><i>Following the meeting it was subsequently agreed by email that the 6 month period should commence on and from the date of the first meeting of the joint sub-committee.</i></p> <p>It was noted that advice had been received regarding the proposed Deed of Covenant and possible register on the Land Registry title for the land comprising the Fields of the Friends' beneficial interest in the Fields (an "RX1"). It was noted that the Deed of Covenant would probably offer greater protection in that the PC would actually be in breach of its obligations under the Deed if it acted to dispose of the land without the knowledge and consent of the Committee. It was explained that an RX1 would merely act to alert third parties interested in the Fields to the presence and interest of the Friends. In either case, any disposal of the land outside the terms of the Deed of RX1 would require the Committee to take legal action against either the PC (for breach of the Deed) or against any third party (by way of an injunction), in respect of the RX1. It was agreed that the ideal protection would be to have both and these issues would be amongst the first to be discussed by the joint sub-committee.</p>
3.2	<b>Jubilee Picnic and Olympic Event</b>
	<p>It was agreed that due to the unavailability of its members, the Committee would be unable to assist the PC with the cream tea for the Jubilee picnic but would provide volunteers on the day. The PC Representative was asked to pass this message back to the PC.</p> <p><b>PC REPRESENTATIVE TO LIAISE WITH PC</b></p>
3.3	<b>Olympic events</b>
	<p>It was noted that the Committee had offered the use of its jogging track to the PC for sporting events held in honour of the Olympics.</p> <p><b>PC REPRESENTATIVE TO LIAISE WITH PC</b></p>
3.4	<b>Haycrop</b>
	<p>The Chair noted that the proposed contractor had received a letter from the PC Clerk which appeared to require a disclaimer from the contractor. The Chair asked the PC Representative to request that details of the PC's concerns to the contractor and a form of wording for any disclaimers required.</p> <p><b>PC REPRESENTATIVE TO LIAISE WITH PC</b></p>
3.5	<b>Insurance register of assets</b>
	<p>The PC Representative asked the Committee to provide to the PC a list of the insurable assets on the Fields such as the picnic benches, signs, contents of the garage, bridges, balustrading etc and provide an overall cost of the items. He confirmed the list would be used for insurance purposes only.</p> <p><b>IAN READ TO PROVIDE LIST TO PC REPRESENTATIVE</b></p>

4.	<b>TREASURERS REPORT</b>
	No report was presented to the meeting due to the absence of the Treasurer. This item was postponed until the next meeting. It was noted that there were no major costs planned this month.
5.	<b>WORKING PARTIES</b>
	It was noted that the following works would be undertaken at the next working party: <ul style="list-style-type: none"> <li>• Grass cutting;</li> <li>• Hedge trimming;</li> <li>• Clearing the fallen tree in the west water-meadow by the stream;</li> <li>• Check the pipe running down the side of the school is clear or silted up after recent rains.</li> </ul>
8.	<b>PUBLICITY</b>
8.1	<b>Publicity</b>
	It was noted that the articles for this month had already been provided. It was agreed that the formation of the joint sub-committee with the PC would provide the subject for the next month's articles.
9.2	<b>Green Flag</b>
	It was noted that inspection originally planned for 15 May had to be rearranged. The Chair agreed to inform the PC of the revised date so they can send a representative. <b>CHAIR TO LIAISE WITH PC</b>
9.3	<b>Brown Sign</b>
	It was agreed that this issue be considered by the joint sub-committee.
10.	<b>NEWS ITEMS</b>
	The PC Representative confirmed that the PC would contribute to the Committee's costs in clearing the ditch running down the side of the football field <b>CHAIR TO PUT COSTS PROPOSAL TO PC</b>
	It was noted that a local interest group requested a tour of the Fields and it was agreed that this should be welcomed.
12.	<b>NEXT MEETING</b>
	The next main Committee meeting will be held on 14 June 2012.
	Meeting closed at 9.10pm

Signed: .....

Date: .....