

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING HELD ON 11 APRIL 2013

Present:	John Bishop (Chairman)	Geoffrey Woricker
	Ian Read (Vice Chairman)	Den Harvey
	Linden Rosam (Secretary)	Julie Norman
	Peter Nightingale	Bob Norman

1.	APOLOGIES FOR ABSENCE
	Peter Athey, Chris Saltmarsh, Jo Britter
2.	MINUTES OF PREVIOUS MEETING
	The minutes of the meeting held on 14 March 2013 were proposed by Ian Reed and seconded by Peter Nightingale.
3.	PARISH COUNCIL ISSUES
	<ul style="list-style-type: none"> • Deed of Covenant: Nothing further to report at this time.
	<ul style="list-style-type: none"> • Annual Parish Assembly: on 10th May. We will have our usual stand and help would be appreciated from anyone who can attend.
	<ul style="list-style-type: none"> • Priory Acres Meeting: on 23rd April. IR, PN, JN and BN have all said they will attend this meeting but it was acknowledged that as it is a public meeting anyone can attend. Several other committee members expressed a desire to attend if they possibly can on the day.
	<ul style="list-style-type: none"> • Metal Detecting: There are still signs of fresh divots having been dug and badly replaced in some cases. JB said he would raise this issue at the next PFMC meeting in the hopes that PC will be able to take some action such as putting out a notice that the permission of the land owner must be sought.
	<ul style="list-style-type: none"> • Village of the Year: If the judges turn up we have been asked if we will show them around the fields and it was agreed that someone would be available.
	<ul style="list-style-type: none"> • Trees: We have been informed by the Clerk that our insurers require the trees to be inspected by an expert periodically i.e. every 3 years. We acknowledged that although we inspect the trees weekly as part of our normal weekly inspection we could ask Stuart to carry out the inspection for us. Stuart is with the National Trust and is a fully qualified expert.
	<ul style="list-style-type: none"> • Play in the Park: We ran an Easter Egg Hunt for the first play in the park date that was quite well supported in spite of the snow. Unfortunately our involvement in the second date had to be cancelled due to the fact that the time was changed and we were unaware of the change until the last moment; at which time none of us was available to carry out the event. However, it was acknowledged that the events we had planned would still work for the May Bank holiday event (27-31 May).
4.	FINANCE
	JB took us through the draft budget that he had drawn up and the draft accounts for the year. Discussion took place about some items and about the asset list on the Notes to the Accounts pages. JB will check that we have included all appropriate assets in the list.
5.	WORKING PARTIES
	There was some discussion about the work to be done at the next working party in addition

	to our usual activities.
6.	PUBLICITY
	<ul style="list-style-type: none"> ASDA – PN reported that he has reapplied for us to be included in the token collection and personally handed the form in. We expect to hear when we are to be included.
	<ul style="list-style-type: none"> Leaflets: It was suggested that we give some of our leaflets to Sandy (village hall committee) as she has a lot of contacts and had asked for some information to hand out; also some for Horseshoe Nursery and the Church.
	<ul style="list-style-type: none"> It was suggested that we could do leaflet drop locally and offer guided tours in the summer. There was much enthusiasm and discussion on this topic and generally felt that setting specific date(s) for the tours would be a good idea. There was also discussion about how best to distribute leaflets and information.
	<ul style="list-style-type: none"> The May “In Touch” notice about the AGM has been actioned.
7.	PROJECTS
	<ul style="list-style-type: none"> Orchard: PN will order a variety of apples selected for their flavour including Woodford, Dr Harvey & Monarch. They will be delivered in Jan 2014. The Parish Council managed to get a grant towards the trees. We will need to stake and protect the trees. Action: PN to cost and send list of expense items to JB for inclusion in next years’ budget.
	<ul style="list-style-type: none"> Bird Boxes: PN reported that some of the scouts’ boxes are being used already and there is evidence that the cubs’ boxes are being investigated. This information should be passed onto the cubs and scouts because the youngsters will be interested to hear the result of their work.
	<ul style="list-style-type: none"> Trees: Planting of hedging done and our thanks go to all those who turned up. More plants are on offer but after some discussion it was decided not to have any more this year.
	<ul style="list-style-type: none"> New Notice Board: We received a suggested layout from Rod Brown; however, it seems Bernard Mutton (MAHG) has received further drawings of similar priories that he is keen to pass onto us. We will review these and possibly ask Rod to incorporate something on the board.
	<ul style="list-style-type: none"> Addition Land: a topic that will be discussed at the next PFMC meeting.
	<ul style="list-style-type: none"> Summer Event: (Sunday 8th September 12 till 4) Barbara Worricker is willing to judge the food competition(s). She sent through a list of useful information that we should consider when setting up these events. PN was happy enough to do bird box making. GW was asked if we could borrow the family large marquee for the event, would need transport for it ACTION: JB. Kelly’s will provide us with something for the event.
	<ul style="list-style-type: none"> New Bridge: PN has done costings for the bridge and estimated that it would cost around £1000. JB will put this figure in the next year budget and will ask PA if he is willing and able to help us fund this expenditure.
	<ul style="list-style-type: none"> Neighbour Complaint: A resident in one of the bungalows overlooking the arch field has complained about people standing and looking into her garden. There is very little we can do about this but will pass this onto the PC. It was thought that it may be related to the fact that one of the bungalows is currently for sale.
	<ul style="list-style-type: none"> Donation: The Parish Council gave us £400 as a donation for our efforts at clearing the ditch. We would like to pass half of this amount to the Scouts who were a considerable help with this job. Proposed by LR; seconded by PN
8.	AGM

	<ul style="list-style-type: none"> • Speaker: Derek Kelly of Kelly Turkeys has said he will gladly provide a speaker for our AGM, most likely to be Paul Kelly (his son) who now manages the business.
	<ul style="list-style-type: none"> • Constitution: It is possible that our constitution should be amended following the set up of PFMC and the entry in the Land Register. JB will draft new wording for the constitution and distribute for comment. Action: JB
	Refreshments: Julie and Linden to organise refreshments.
9.	NEWS
	<ul style="list-style-type: none"> • IR reported that the website work has been done; there is now a new "Archaeology" page. Elliott is back in business and happy to continue managing and helping out with our website.
	<ul style="list-style-type: none"> • Green Flag: apparently we may just get an unannounced visit this year in the style of the mystery shopper; therefore, we all need to check that the fields are tidy all the time.
10.	NEXT MEETING : 9 th May 2013
11.	MEETING CLOSED : 10.05

Signed:

Date: