

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING HELD ON 15th MAY 2013 7:30P

Present: John Bishop (Chairman) Geoffrey Woricker
 Ian Read (Vice Chairman) Chris Saltmarsh
 Linden Rosam (Secretary)
 Ruth Collen
 Peter Nightingale
 Den Harvey

1.	APOLOGIES FOR ABSENCE
	Peter Athey; Jo Britter; Julie and Bob Norman
2.	MINUTES & MATTERS ARISING
	It was noted that in the minutes under Projects: Orchards, it should be "PN will order a variety of apples". The minutes of the meeting held on 11 th April 2013 were proposed by PN and seconded by DN and accepted.
3.	PARISH COUNCIL ISSUES
	Deed of Covenant: No further progress.
	Annual Parish Assembly: Meeting on the 16 th May 2013. More detail item 8
	Priory Acres Meeting: Still in process.
	Metal detecting: Discussion over the use of metal detectors in the fields without permission and the divots being left on the fields. Possibility of putting up notices in the monument field. This is to be discussed with the Parish Council. JB to draft a letter to PC. Action JB
	Village of the year: Awaiting further news.
	PFMC Meeting: No Parish councillors were available for the April meeting so it was cancelled. It was agreed that the trial period for the PFMC should be extended by a further six months to one year. All in Favour. CS will talk to Albert to arrange a meeting. Action CS
	Regular Inspection of Trees: PN has spoken to David from the National Trust regarding this. A level 3 certificate is required, David is Level 2 qualified; his manager Stuart is Level 3 qualified but is currently injured. David has said he will do this as a volunteer. Possibility of acquiring a service from Essex County Council and training up a volunteer to check the trees in-between inspections. CS has said that a councillor is interested in doing this.
4.	FINANCE
	£400 was donated to FoPF by the Parish Council for clearing the ditches; £200 of this donation will be paid to the scouts for the help given. This expenditure will be put under landscaping in the accounts; of which the expenditure will now be £800.
	The AGM signed accounts have been audited and can now be presented at the AGM.
5	WORKING PARTIES
	Working Party: Discussion of the work that has been done/ needs to be done for the new bridge, query over pipes.
6.	PUBLICITY
	Asda Tokens: PN will chase this up with ASDA. Action PN
7.	FIELD PROJECTS
	Orchard: PN is ordering the trees this week for delivery in October/November.

	<p>Chris Saltmarsh is sponsoring the 11th tree, a tree called Chelmsford Wonder.</p> <p>The work party will need to clear some room for the trees and will need to stake and protect the trees. £140 is estimated for stakes, netting and tree ties. Suggestion of putting a notice in the in- touch to make people aware of the new trees.</p>
	Woodland Trust Trees: 97% of the trees and shrubs have been planted and are growing.
	Bird Boxes: IR reported that the Brownies are keen to make more bird and door mouse boxes. Also Steve from Cubs is happy to make bird box kits for the summer event.
	<p>New Information Board: Bernard Mutton (MAHG), has drawn up a new plan which will go on the information board.</p> <p>The group needs to go back to Rod to discuss the final plans for the drawing. Decisions still need to be made about colour and design etc. This will be discussed further at the next meeting.</p>
	Additional Land: This will be discussed at the PFMC Meeting.
	<p>Summer Event: The group will need help leading up to the event and on the day itself, suggestion that members of the group ask around for volunteers.</p> <p>There has been little uptake from the advert regarding arts and crafts for the event.</p> <p>Estimation of between 300-500 people attending.</p> <p>The next meeting to discuss the summer event is 23rd May 2013. JB to confirm this date. Action JB</p>
8	AGM
	<p>The AGM is going to be held in the village hall; doors opening at 7:30pm and starting at 8:00pm. (Group to get there by 7:00pm to set up).</p> <p>Julie and Bob are going to do the teas and coffees as people arrive and John is going to bring cheese and wine for after the meeting.</p> <p>Paul Kelly has agreed to do a presentation for the meeting.</p> <p>Peter Athey and Jo Britter and given their apologies.</p>
	<p>Committee Members: (All in Favour)</p> <p>JB:Chairman</p> <p>IR: Vice Chairman</p> <p>RC:Minute Secretary</p> <p>LR: Secretary</p> <p>CS:Parish Representative</p> <p>PN;DN;GW: Committee Members</p>
	Constitution: This will be discussed before next years AGM.
9	NEWS ITEMS
	Request for access: Discussion over the request for access to the horse fields.
	Picnic Benches: The benches have recently been vandalised and burned. Following this, the local PCSOs are now going to be doing more patrols around the village and the fields.
	Common Wintercress: PN has found some Common Wintercress growing in the fields.
10.	NEXT MEETING
	The next main Committee meeting will be held on 13 th June 2013.

	Meeting closed at 9.10pm.

Signed:

Date: