

## FRIENDS OF PRIORY FIELDS

### MINUTES OF COMMITTEE MEETING HELD ON 13<sup>th</sup> June 2013 7:30PM

Present:                      John Bishop (Chairman)                      Geoffrey Woricker  
                                      Ian Read (Vice Chairman)                      Chris Saltmarsh  
                                      Ruth Collen (Minute Taker)  
                                      Peter Nightingale

1.	<b>APOLOGIES FOR ABSENCE</b>
	Peter Athey; Jo Britter; Julie and Bob Norman; Linden Rosam; Den Harvey
2.	<b>MINUTES &amp; MATTERS ARISING</b>
	It was noted that in the minutes under Field Projects: Bird Boxes, it should be “Steve from Cubs is happy to donate wood for the bird box kits”.
	Also under Field Projects: New Information Board, it should be “Bernard Mutton (MAHG)”.
	<b>Action:</b> Ruth will re-send the amended minutes.
	The minutes of the meeting held on 15 <sup>th</sup> May 2013 were proposed by PN and seconded by IR and accepted.
3.	<b>PARISH COUNCIL ISSUES</b>
	Deed of Covenant: Discussion of involving solicitors. Will be discussed more at the next PFMC meeting – early July.
	Metal detecting: The PC are in the process of getting bylaws for the fields. A notice will be put up saying metal detecting is not allowed without formal permission.
	Village of the year: Awaiting further news.
	Regular Inspection of Trees: We need further guidance on the inspection.
4.	<b>FINANCE</b>
	Funding for bridge: To fund the new bridge Peter Athey has suggested using the Barclays £ for £ scheme, for which we would organise an ‘activity’ to raise funds and then Barclays would match the funds raised up to £750. This will be discussed further at the next meeting. It was agreed to carry on building and funding the bridge (est £1,000) ourselves for the moment, as we already have some supplies.
	Information Board: This is estimated to cost £350 & the £50 for the cost of the board; Rod’s fee will also need to be included.
5	<b>WORKING PARTIES</b>
	Ash Dieback: Ian has received information on the ash dieback condition from the City Council. It is advised to keep an eye on the trees regularly; this will be included in the regular inspection of the trees.
	Drains: Peter reported that we may be able to hire a digger from Danbury Plant Hire for the ongoing work on the draining the wettest areas.
	Grass Cutting: Discussion around cutting the grass in the monument field following the recent complaint. It was agreed that the grass will be cut once a week, Mark will hopefully do the hay cut in July or August.
	Work on the bridge will start next month.
	The bench that has been vandalised will be repaired and the concrete stand will be dug out and moved (next working party). June Saltmarsh has been in contact with Roy Hay about repairing the bench.
6.	<b>Country FAYRE</b>
	Progress is being made. Sandy (P.C. member) will liaise with the P.C.’s health and safety man

	<p>regarding regulations.</p> <p>More volunteers are needed to help.</p>
7.	<b>FIELD PROJECTS</b>
	Orchard: The trees are on order and are expected to be delivered in January, PN will be contacted nearer the time.
	Woodland Trust Trees: On hold until next autumn.
	Bird Boxes: The guides are keen to help make some bird boxes.
	<p>New Information Board:  IR brought along the finished drawings and the confirmed text for the board. Discussion around the drawings, as unsure if the cloisters are located in the right place. <b>Action:</b> Geoffrey will talk to Brian Riley regarding this and report back to the group.</p> <p>The group will need to go back to Rod Brown to confirm the final plans for the board, decisions still need to be made regarding this.</p> <p><b>Action:</b> John to tell Rod we are not ready yet and we will let him know when we are.</p>
	Additional Land: No further progress.
	<p>Open air theatre: At the AGM Brian Collen suggested the possibility of putting on open air theatre in the monument field, with a medieval theme incorporating the arch. It was suggested that this event could mark the 10 year anniversary of FoPF.</p> <p><b>Action:</b> Ruth will see if Brian can come and talk about this at the next meeting.  <b>Action:</b> Ruth to tell John if Brian can make the next meeting.</p>
8	<b>PUBLICITY-ASDA TOKENS</b>
	No further progress.
9	<b>REVIEW OF AGM</b>
	It was agreed that the AGM is not really the right event for the public as there is little interest. Suggestion of having the AGM for business and then have a separate open day for the public e.g. guided walks. This will be discussed further at the next meeting.
10.	<b>NEXT MEETING</b>
	The next main Committee meeting will be held on 11 <sup>th</sup> July 2013.
	Meeting closed at 9.00pm.

Signed: .....

Date: .....