

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING HELD ON 11th July 2013 7:30PM

Present:

| | |
|----------------------------|----------------------|
| John Bishop (Chairman) | Geoffrey Woricker |
| Ian Read (Vice Chairman) | Chris Saltmarsh |
| Ruth Collen (Minute Taker) | Julie and Bob Norman |
| Peter Nightingale | |
| Linden Rosam | |
| Den Harvey | |
| Jo Britter | |

| | |
|----|--|
| 1. | APOLOGIES FOR ABSENCE |
| | Peter Athey |
| 2. | MINUTES & MATTERS ARISING |
| | The group did not receive the minutes for last month's meeting, Ruth will email these to the group. Action: Ruth to email last month's minutes. |
| 3. | PARISH COUNCIL ISSUES |
| | Deed of Covenant: RX1 to be given further consideration. |
| | Metal detecting: A notice has now been put up on the notice board. |
| | Village of the year: The village not listed as a finalist. |
| | Regular Inspection of Trees: Ongoing, Karen from the P.C is following this up. |
| | Green Flag Award: On the 10 th July the fields were inspected and we received positive feedback. Recommendation of putting a contact number in place to call when there is an accident on the fields, discussed that this will be the P.C number. |
| 4. | FINANCE |
| | A handout of F.o.P.F Treasurer's report was given out and discussed. It was highlighted that only £100 has been allocated for events, which will include the Country Fayre. It was discussed that more money might need to be set aside for this. |
| | Environmental stewardship: The Green Flag inspector gave us a contact number for a person at Essex County Council to get more information. Peter is also going to contact Mark in Colchester and report findings back to the group. Action: Peter to contact Mark and report back to the group. |
| 5 | WORKING PARTIES |
| | The Grass on the fields is being cut regularly. Cutting the hedge along the footpath was discussed and it was agreed that we would not charge the village hall for this (proposed by Linden and seconded by Ian). The grass and the hedge around the arch are going to be cut. Anyone that is helping with this please can they bring shears, secateurs etc. |
| | Drains: June Saltmarsh is currently trying to find out who owns the drains running from behind our garage, alongside the school, to the main road. Chris is going to look at the building plans for the school for more information.. |
| | Work on the bridge will start at the next working party. |
| 6. | COUNTRY FAYRE |
| | The planned expenses for the fayre were run through and discussed, we are hoping that these expenses will be covered by the profit made. There is a potential of loss of income if it rains. Discussion around allocating a bigger budget for the fayre, £1,000 was agreed (Linden proposed, seconded by Ian). |

| | |
|----|--|
| | <p>More help is needed for the fayre, suggestion of asking for help from W.I, church members, cubs. Julie will contact Betty Stevens regarding getting help from the W.I.</p> <p>Action: Julie to contact Betty Stevens. Action: John will send round an email of the list of the expenses.</p> <p>Possibility of doing tours of the arch in the afternoon at the fayre, for which donations can be given. Geoffrey is happy to help with his, he will check with Barbara about times.</p> <p>Action: Geoffrey to check times for the tour with Barbara.</p> <p>Discussion around hiring a stage for the morris dancers. Jo is going to find out if there are any other morris dancer groups available and John is going to contact the school and Liz Woodhouse on the committee regarding available stages. Linden has a contact in the marquee business who she will also ask about stages.</p> <p>Action: Jo to look at other morris dancer groups. Action: John to contact Priory Primary School and Liz Woodhouse. Action: Linden to talk to her contact in the marquee business.</p> <p>Jo Britter left the meeting.</p> |
| 7. | FIELD PROJECTS |
| | Orchard: No further news. To be followed up in October/November. |
| | Woodland Trust Trees: No further news. To be followed up in the autumn. |
| | <p>New Information Board:</p> <p>It was agreed that the cut out part in the drawing needs to be changed/moved.</p> <p>Discussion around the drawing, as unsure if the cloisters are located in the right place. Geoffrey is going to talk to Brian Riley regarding this and report back to the group. After this a meeting will be set up with Rod.</p> <p>Action: Geoffrey to contact Brian Riley regarding the position of the cloisters and report back.</p> |
| | <p>Additional Land: Possibility of inviting P.C. committee members to look at and discuss the potential land to be purchased.</p> <p>Discussion around contacting English Heritage again to ask about the boundaries around the monument.</p> |
| 8 | PUBLICITY-ASDA TOKENS |
| | No further progress. |
| 9 | NEWS ITEMS |
| | <p>Discussion around putting barriers at the entrance of the fields. Chris has said that he and June are going to talk to the school regarding their cctv system and getting more use out of it.</p> <p>Action: Chris and June to talk to Priory School about their CCTV.</p> |

| | |
|-----|---|
| | In light of the recent vandalism on the fields evening patrols of the fields have been carried out. Thanks given to Dave Oxley-Goody and everyone involved. |
| 10. | NEXT MEETING |
| | The next main Committee meeting will be held on 8 th August 2013. |
| | Meeting closed at 9.30pm. |

Signed:

Date: