

## FRIENDS OF PRIORY FIELDS

### MINUTES OF COMMITTEE MEETING HELD ON 8<sup>th</sup> August 2013 7:30PM

Present:                    John Bishop (Chairman)  
                                  Chris Saltmarsh  
                                  Ruth Collen (Minute Taker)  
                                  Peter Nightingale  
                                  Linden Rosam  
                                  Julie and Bob Norman  
                                  David Oxley-Goody

1.	<b>APOLOGIES FOR ABSENCE</b>
	Peter Athey, Ian Read, Den Harvey, Jo Britter, Geoffrey Woricker
2.	<b>MINUTES &amp; MATTERS ARISING</b>
	The date of last month's minutes needs to be amended. <b>Action:</b> Ruth will amend the date and resend the minutes. The minutes of 13 <sup>th</sup> June and 11 <sup>th</sup> July were proposed by Peter and seconded by Bob.
3.	<b>PARISH COUNCIL ISSUES</b>
	Deed of Covenant: Chris updated the group on the current situation, the Parish Council have allocated funds for this. Item will be kept on the agenda whilst F.o.P.F make a decision.
	Metal detecting: This item can now be taken off the agenda.
	Village of the year: The village not listed as a finalist.
	Regular Inspection of Trees: Ongoing, Chris has been in contact with Essex County Council who have asked for an estimate of the number of trees on the fields.
	CCTV: Ongoing, this has been backed by the Parish Council.
	Additional Land: A walk around the fields for the Parish Council members is to be organised. Possibility of putting this item on the Parish Council agenda.
4.	<b>FINANCE</b>
	Country Fayre: <ul style="list-style-type: none"> <li>• The estimated expenses for the country fayre was handed out, the total for this was £774.00. The estimated cost for food and drink still needs to be added.</li> <li>• If the event is called off the full amount will not have to be paid.</li> <li>• Possibility of using the school hall for inside activities.</li> </ul> <p>A handout of the F.o.P.F Treasurer's report was given out and discussed. It was agreed that the figure for events needs to be changed to £1,100 in light of the country fayre.  <b>Action:</b> John will amend the treasurer's report.</p>
5	<b>WORKING PARTIES</b>
	The previous working party went well. The working party organised for 10 <sup>th</sup> August will have to be cancelled and rearranged for the following weekend.
	Discussion around sourcing water for the bridge.
	Query over getting the cement mixer down to the fields for the working party. Julie is going to contact Den regarding this. <b>Action:</b> Julie is going to speak to Den regarding the cement mixer.
	Mark is going to be contacted about cutting the hay.
6.	<b>COUNTRY FAYRE</b>
	Plans are going well so far. Discussion of having a central arena where the competitions can be held during the day. Linden has said she knows some children who are interested in having their own cake stall, she

	<p>will talk to Sandy about this.  <b>Action:</b> Linden will contact Sandy regarding the children's cake stall.</p> <p>Suggestion of presenting Sandie and Liz with a gift on the day as recognition of all their help, this will be discussed further.</p> <p>There will be a F.o.P.F committee meeting before the country fayre on 5<sup>th</sup> September .</p>
7.	<b>FIELD PROJECTS</b>
	Orchard: No further news. To be followed up in December/January.
	Woodland Trust Trees: No further news. To be followed up in the autumn.
	New Information Board: John gave an update on the current status of the new information board. Decisions on the position of the cloisters need to be made and Rod contacted.
	Linden left at 8:30pm
8	<b>PUBLICITY-ASDA TOKENS</b>
	This item is to be removed from the agenda.
9	<b>NEWS ITEMS</b>
	Green Flag Awards: There is an article in the Essex Chronicle about this.
	David Oxley-Goody raised the issue of vandalism on the fields, this was discussed and it was agreed that anything should be reported.
10.	<b>NEXT MEETING</b>
	The next main Committee meeting will be held on 5 <sup>th</sup> September 2013.
	Meeting closed at 9.30pm.

Signed: .....

Date: .....