

**FRIENDS OF PRIORY FIELDS**

**MINUTES OF COMMITTEE MEETING HELD ON 11<sup>th</sup> August 2016 7:30PM**

Present: Ian Read (Chair)  
 Ruth Collen (Minute Taker)  
 Peter Nightingale  
 Chris Saltmarsh  
 Pam Dawson  
 John Bishop  
 Geoffrey Worricker  
 David Oxley-Goody  
 Den Harvey

1.	<b>APOLOGIES FOR ABSENCE</b>
	Julie and Bob Norman, Tony Bushell
2.	<b>MINUTES OF LAST MEETING AND MATTERS ARISING</b>
	The minutes of the last meeting were agreed and signed.
3.	<b>ACTING CHAIRMAN'S REPORT</b>
	WI Walk: A date has been set for the WI Walk on 24 <sup>th</sup> October at 11:30am; this will be discussed further nearer the time.
4.	<b>FINANCE REPORT</b>
	John circulated a treasurer's report.
5.	<b>REPORTS ON WORKING PARTIES &amp; FIELD PROJECTS</b>
	<p>At the next working party the replacement board needs to be fixed into Geoffrey's frame and we need to trim the hedges. A generator will be needed for Saturday for watering all the trees; Dave has said he will bring one and also bring his steps.</p> <p>Discussion over whether the non-slip paint and wire netting on the bridge needs to be done yet. It was agreed for this to be looked at again next year.</p> <p>New bench: There is £500 left over from the Awards for All Grant, this will be spent on another bench. Ian has found a park bench from the company who supplied the other benches for £485.46. Ian suggested putting it in the west meadow and moving the picnic bench already there. It was agreed that this bench would be purchased and it will be delivered to Dave's house.</p>
6.	<b>FUND RAISING</b>
	<p>Quiz Night: We are thinking of having a cheese platter hamper for the raffle prize; Pam has made a list for people to mark their name next to an item they can donate – if these can be brought to the next committee meeting.</p> <p><b>Action:</b> Hamper items to be brought to the next committee meeting.</p> <p>An advert for the quiz night will be in the September edition of the Danbury Journal and there will also be an advert in the In-touch for the next 3 months.</p>

	<p>We still need some small raffle prizes e.g. bottle of wine, box of chocolates.</p> <p>The next meeting for this is 30<sup>th</sup> August 2016.</p> <p>Discussion of the school putting an advert in the school newsletter.</p>
7	<b>FIELD PROJECTS</b>
	<p>New vehicles: Discussion around replacing the two lawnmowers in the future and having a subcommittee to look into this further.</p>
8.	<b>PC.RELATED ISSUES</b>
	<p>Jokers Field Drainage: Chris gave an update on the drainage on Jokers Field and the lease.</p>
	<p>New dog bin: Chris will look into what's happening with the new bin.</p> <p><b>Action:</b> Chris to chase up the new dog bin.</p>
	<p>Grass cut by road: The Parish Council have reported this to the local rangers, Chris has said he will see if June can look into this.</p> <p><b>Action:</b> Chris to talk to June regarding this.</p>
9.	<b>PUBLICITY AND NEWS ITEMS &amp; AOB</b>
	<p>Pam and Julie will draft something to put in the Parish Council Newsletter; John has said that he will send them a previous one, this needs to be in by 6<sup>th</sup> September.</p> <p><b>Action:</b> Pam and Julie to draft an article for the next Parish Council Newsletter.</p> <p><b>Action:</b> John to forward Pam and Julie a copy of a previous newsletter.</p>
	<p>Dave was over the fields recently and a policeman was training a police dog; Dave spoke to him and he hadn't realised the fields were here and he would tell his colleagues about it at the Sandon unit.</p>
	<p>Discussion about looking at the lock on the dog bin at the working party, as this is always locked after it is emptied by the council worker.</p>
	<p>Pam had a suggestion of having open gardens or organising a walk around the fields next year for a fundraising event.</p>
	<p>John has taken some of our leaflets up to the Maldon tourist office to be displayed and Pam has displayed some in Morrisons; John has said he will bring some to the council office in SWF and also the library.</p> <p><b>Action:</b> John to give leaflets to the council office and library in SWF.</p>
	<p>Peter will send round an email to see if anyone is interested in attending the living landscapes meeting next time as he will be on holiday.</p>
	<p>Discussion of getting the school more involved in the fields.</p>
	<p>Ian asked if anyone is free to help John and Geoffrey do the history walk on 24th August.</p>
10.	<b>DATE OF NEXT MEETING</b>
	8 <sup>th</sup> September 2016

Signed: .....

Date: .....