

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING HELD ON 8th December 2016 7:30PM

Present: Ian Read (Chair)
 Ruth Collen (Minute Taker)
 Peter Nightingale
 Pam Dawson
 John Bishop
 Den Harvey
 David Oxley-Goody

1.	APOLOGIES FOR ABSENCE
	Peter Athey
2.	MINUTES OF LAST MEETING AND MATTERS ARISING
	<p>The actions from the last meeting were run through and discussed.</p> <ul style="list-style-type: none"> • Duncan McNeil is the local man that owns the vineyard, his name needs to be added to item 3 under AGM; he has agreed that he can talk at the AGM. • The booking of the hall for the AGM has been confirmed. <p>Ian has put together some Christmas cards for to be sent out,Pam is going to write these. Action: Pam to write the Christmas cards to be handed out.</p> <p>John proposed and Den seconded the minutes.</p>
3.	ACTING CHAIRMAN’S REPORT
	<p>Christmas Dinner: All booked for next Tuesday, meet at 7 to sit down at 7:30 at the Brewers Arms. Action: John will ask for a copy of the menu and circulate it.</p> <p>U3A History group: Ian has been in touch with the group and agreed on the date 13th April, they are expecting around 20 people. They have said that they would give us a contribution for this; suggestion of having refreshments and then asking for donations for these.</p>
4.	FINANCE REPORT
	Nothing to report at the moment.
5.	REPORTS ON WORKING PARTIES & FIELD PROJECTS
	<p>Last month’s Saturday’s working party was cancelled due to the weather, on Sunday 10 rose bushes were planted on the village green and the path down to the village hall was cleared and the hedge was trimmed. This weekend there are plans for a bonfire and the hedgerow in the east water meadow will be trimmed.</p> <p>Chris has said the new trees will be delivered on Saturday morning but at the moment it is still too dry to plant these.</p> <p>The bridge over the stream, west of our boundary, is falling into the stream will also be looked with a view to removing it at the weekend; discussion around how to do this.</p>

	<p>Chris has said that if the Parish Council notice board is still on the village green on the weekend this can be taken and be burnt.</p> <p>We will take the notices left by the drainage company and leave them by the big containers near the carpark.</p>
6.	<p>FUND RAISING</p> <p>Quiz Night: Discussion around supplying enough prizes for raffles if we run two quiz nights a year, suggestion of lowering the price of the raffle tickets.</p> <p>We will keep the big raffle prizes for the Christmas raffle and then if we have a quiz early in the year the prizes can be smaller, a date in May was suggested. Dave will check with the quiz master what dates he can do in May.</p> <p>Action: Dave to check with the quiz master about availability in May.</p> <p>Action: For the next meeting John will let us know the recurring costs that come up each year to see how much we would have to raise on the raffles.</p>
	<p>Christmas Raffle: The raffle worked well this year as the only cost we have had is printing the tickets and buying one prize. It was agreed to do this again next year at the festive songs event.</p> <p>When delivering the prizes Jo received a framed print of the arch which can be used as a future raffle prize.</p> <p>Chris suggested putting aside £100 from the raffle money to put towards prizes for our next raffle.</p> <p>John suggested writing a letter to the headmistress of the school to say thank you for letting us have the raffle in the school and if we could do it again next year. Also, Ian has written thank you cards for all the local businesses who donated and Pam and John are going to hand these out; Julia Bradley to be given a thank you card and Ian will also write one to give to the headmistress.</p> <p>Action: John to write a letter to the headmistress.</p> <p>Action: Pam and John to hand out Ian's thank you cards.</p> <p>Action: Ian to write a thank you card to Julia Bradley and the headmistress.</p> <p>Peter sold some raffle tickets to Derek Kelly and he has said for next year's raffle he will take some tickets to sell in their shop.</p>
7	<p>FIELD PROJECTS</p> <p>The Husqvarna has gone back to the garage as the gearbox needs repairing, Dave will keep the group updated on this.</p>
8.	<p>PC.RELATED ISSUES</p> <p>Chris told the meeting about the Neighbourhood Plans project which the Parish Council are looking at rolling out. This plan will engage all the local organisations and businesses in the parish and involve all residents in thinking about what aspirations we have for the village which can be built into a plan. Chris has emailed information on this to everyone. Chris has asked if the FoPF want to be involved in this. Ian has said that we as a group should be involved. The Parish Council would want to know what would make life easier for the Friends. If everyone can have a look through the information and have a think about it.</p>
9.	<p>PUBLICITY AND NEWS ITEMS & AOB</p> <p>Historic England: Ian has now been in contact with Historic England regarding the listing of the Arch and Ian and John have now written a bit of information about it to go up on the listing on the Website and after a few emails the address has also been amended. Some photos have also been uploaded.</p>

	<p>It's time to make a list of next year's meetings and work parties etc, it was agreed to still meet on the second Thursday of each month. Peter suggested splitting the meetings into two with one being the main committee meeting one month and then the next month one being a subcommittee to go into more detail. Initially we will carry on as normal but we will give Peter's idea some thought. Also it was suggested that some items can be taken off the agenda and be followed up every two months.</p> <p>Action: If anyone has any new records for the fields please can they give them to Peter to put in his catalogue.</p> <p>It was agreed that the inspections will be reduced to once a fortnight, Ian has asked if the reports can be converted to a pdf when sending them. Everyone is still happy to do them. Ian will send out a rota for this.</p> <p>Action: Ian will send out the list of the dates of the working parties and meetings for next year and also the rota for the field inspections.</p> <p>Dave has been given a cheque for £100 from a neighbour for a memorial tree to be planted. It was agreed to offer them a fruit tree; Peter will send Dave a list of the apple trees we have and any other fruit trees. The tree will have to be planted before the spring.</p> <p>Action: Peter to send Dave a list of apple and other fruit trees available.</p> <p>Discussion regarding having a sign on the fields advising people to be aware of natural hazards.</p>
10.	DATE OF NEXT MEETING
	12 th January 2017

Signed:

Date: