

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING HELD ON 12th January 2017 7:30PM

Present: Ian Read (Chair)
 Ruth Collen (Minute Taker)
 John Bishop
 Den Harvey
 David Oxley-Goody
 Chris Saltmarsh

1.	APOLOGIES FOR ABSENCE
	Peter Athey ,Peter Nightingale, Pam Dawson
2.	MINUTES OF LAST MEETING AND MATTERS ARISING
	The actions from the last meeting were run through and discussed. Den proposed and Chris seconded the minutes.
3.	ACTING CHAIRMAN'S REPORT
	Christmas Dinner: The meal went well and everyone enjoyed it.
	Husqvarna: The Husqvarna had to be taken back to Doe's, while it was being repaired the oil and a bush were changed; it's now running fine.
4.	FINANCE REPORT
	John recently emailed round the most current treasurers report, copies of this were handed out at the meeting and discussed. There was a query over how much the Christmas raffle made, John will look into this. Action: John to look into and report back on the raffle money. John reported back to the meeting on the regular payments which the group have, this was requested at the last meeting. John said he went back to 2013 and found that the regular payments that came up were tools, machinery repairs, fuel, landscaping and website. Expenses come from events/marketing such as tickets. We would need to raise £1000 a year to cover our running expenses but every year we manage to do this as one quiz night and a raffle a year covers this. John has said that the majority of other payments are one-off expenditures. There are no major expenses planned for the near future.
5.	REPORTS ON WORKING PARTIES & FIELD PROJECTS
	Last month's working party was spent mainly clearing the scrub on the hedges of the east water meadow. This weekend not a lot needs doing, Peter has brought some new saw blades so the old ones can be replaced.
6.	FUND RAISING
	Quiz Night: It was agreed that the quiz will take place on 19 th May 2017 , Ian has said that he won't be able to make it. John will book the village hall and then let Dave know when this has been done so that he can book the school.

	<p>Action: John to book the village hall and Dave to book the school hall. Discussion over the raffle prizes, suggestion of having another hamper.</p> <p>Chris said about putting an advert for the quiz in the March edition of the Parish newsletter.</p>
7	<p>FIELD PROJECTS</p>
	<p>Warning Notice: Following the discussion at last month's meeting John and Ian drafted copies of a warning notice and these were shared at the meeting. It was agreed that they will both email round copies of their notices and then the group can email suggestions and amendments.</p> <p>Action: John and Ian to email round their warning notices.</p>
	<p>Nature Trail: A lot of wildlife trusts have a nature trail for children, it would be nice to have something to attract children.</p>
	<p>Replacement and Memorial trees: The local nursery is closed all of January so this will hopefully go ahead next month.</p>
8.	<p>PC.RELATED ISSUES</p>
	<p>Neighbourhood plan: Chris suggested the group meeting up with June and Karen to find out more information about the Neighbourhood Plan; Chris will ask June to get in contact with the group.</p> <p>Action: Chris will talk to June about arranging a meeting.</p>
	<p>Proposal by Danbury Juniors: A proposal has been made by Danbury Juniors to replace the barriers outside the village hall with a gate and put down some mesh to provide more parking.</p>
	<p>Chris said that the Parish Council are currently discussing the relining of the carpark.</p>
9.	<p>PUBLICITY AND NEWS ITEMS & AOB</p>
	<p>Green Flag application: Ian looked at the website for this earlier today but couldn't access it as he didn't have a username or password. John said that he is happy to complete the application.</p> <p>Action: John will complete the Green Flag application.</p>
10.	<p>DATE OF NEXT MEETING</p>
	<p>9th February 2017</p>

Signed:

Date: