

## FRIENDS OF PRIORY FIELDS

### MINUTES OF COMMITTEE MEETING HELD ON 12<sup>th</sup> December 2013 7:30PM

Present: John Bishop (Chairman)  
 David Oxley-Goody  
 Ruth Collen (Minute Taker)  
 Peter Nightingale  
 Julie and Bob Norman  
 Ian Read  
 Den Harvey  
 Geoffrey Woricker  
 Chris Saltmarsh

1.	<b>APOLOGIES FOR ABSENCE</b>
	Peter Athey, Jo Britter, Tony Bushell and Linden Rosam
2.	<b>MINUTES &amp; MATTERS ARISING</b>
	Last month's minutes were proposed by Peter and seconded by Ian.
	<p>Actions from previous minutes:</p> <ul style="list-style-type: none"> <li>• Barclays offer very little interest for the group's bank account, John has looked around at what other banks offer, all have very low interest rates.</li> <li>• New information board: There is no further news on the window, this is still in discussion.</li> </ul> <p><b>Action:</b> John is going to talk to Roger to arrange a visit to see the window.</p>
3.	<b>FINANCE</b>
	Financial statement handed out and discussed, we have not exceeded our budget this year.
4.	<b>WORKING PARTIES</b>
	The big branch from the oak tree has been cut down and is going to be burnt, more branches are going to be cut down.
	The bridge is going to be finished this weekend.
	Orchard: The trees can be dispatched to suit us, Peter has suggested the last weekend in January. The stakes and the ties for the trees have been brought and the name plates are coming.
	There was a possibility of a replacing the memorial tree for Michael Turner, however it has now been decided that it can be staked and left as the tree's condition is not as bad as previously thought. It will be checked again in the summer.
	There are currently some blockages in the stream.
5	<b>PC RELATED ISSUES</b>
	Deed of Covenant: This is currently in process.
	Bench: The bench, in memory of Michael Turner, is going to be replaced. This will be funded by Chelmsford County Council.
6.	<b>FIELD PROJECTS</b>
	<p>Purchase of additional land: The group are waiting to hear back from Tony Chambers after the initial offer of £1,000 was declined.</p> <p>Discussion around making another offer and contacting Strutt and Parker for advice.</p>
	New Information Board: Linden previously identified a website where groups can register and be matched up with grants. John looked into this and unfortunately the group did not meet the criteria of the grants matched. Suggestion of looking into awards for all, asking ECC or

	<p>Chelmsford CC for a grant or approaching English Heritage.  <b>Action:</b> John will look into this further.</p> <p>The new design for the information board was passed round. Discussion around adding logos, approaching sponsors, adding a QR code and having a picture of a stained glass window on the board.</p>
	Wild Flowers: It was agreed that this item will now be removed from the agenda.
	Peter has heard that the Brownies are interested in making insect hotels and putting them on the fields.
7	<b>PUBLICITY</b>
	There is going to be an article about the fields in January's In Touch magazine.
8	<b>NEWS ITEMS</b>
	The annual Christmas meal is at the Brewers Arms at 7:00pm.
	Discussion of the subsidiary concerns of the trees on the boundary.
	Peter has said that Howard Price the fungi expert from the National Trust has said he is happy to come down to the fields and identify fungi.
	15 <sup>th</sup> May 2014 has been suggested for the AGM next year, suggestions for a guest speaker are needed. Publicity needs to be sent out earlier to attract more people. Suggestion of having AGM outside.
9.	<b>NEXT MEETING</b>
	The next main Committee meeting will be held on 9 <sup>th</sup> January 2014.
	Meeting closed at 9.40pm

Signed: .....

Date: .....