

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING HELD ON 13th February 2014 7:30PM

Present: John Bishop (Chairman)
 Ruth Collen (Minute Taker)
 Peter Nightingale
 Julie and Bob Norman
 Ian Read
 Geoffrey Woricker
 Chris Saltmarsh
 Tony Bushell
 Linden Rosam

1.	APOLOGIES FOR ABSENCE
	David Oxley-Goody, Peter Athey, Jo Britter, and Den Harvey.
2.	MINUTES & MATTERS ARISING
	<ul style="list-style-type: none"> • Tony Bushell's name to be amended. Last month's minutes were proposed by Ian and seconded by Bob.
3.	FINANCE
	<p>The financial statement documents were handed out and discussed. Suggestion of setting budget figures for next year, John will draft these and bring them to the next meeting. Action: John to draft new budget figures.</p> <p>Info board funding: John has looked into 'Awards for all' funding, this is mainly for groups whose projects haven't started yet, also it would mean a wait of 3 months.</p> <p>Peter Athey's funding option would mean that if we raised £750 through an event this could be doubled or trebled. We need to check if we would be able to use the country fayre as a past event. Action: John will look into this further.</p> <p>Another option is to fund the information board ourselves and then fundraise to get the money back. Julie suggested a way of fundraising would be to have a regular (monthly) tea and coffee morning/afternoon for mums and their children. Action: Julie is going to look into this further and put together a plan. Suggestion of having a subcommittee for this.</p> <p>An Easter egg hunt with a raffle to win a Kelly's turkey was also put forward. The date suggested for this was the weekend before Easter sunday. This could be advertised in the In Touch and through the pre-school and primary school. Tickets could be sold in the local shop. Action: Linden to look into the cost of raffle tickets. Action: John to talk to Derek Kelly about donating a turkey.</p>
	<p>Heritage Lottery Fund Survey: Discussion of compliance survey form. Section 'a' has been completed but we are unable to answer section 'b'. Action: John will write to the lottery fund to explain this. Chris has said that he thinks that the Parish Council (p.c) may have already completed this survey. Action: Chris will let us know if the survey has been completed by the p.c.</p>
4.	WORKING PARTIES
	<p>The last working party and the planting of the orchard was called off due to bad weather. Discussion of where the orchard will go, suggestion of being near the badger set.</p>

	Discussion of the plans for drainage down by the crossroads and the cost of this.
	Orchard: The date for the March working party to plant the orchard needs to be pencilled in. Before the planting the area needs to be sorted out, this could be done on a weekday.
	The branches that have come down recently will need to be cleared.
	Chainsaws: Providing people have been trained and/or have a certificate a chainsaw would be able to be used at ground level. If it is required above ground level a case would need to be put forward to the insurers. Peter has said that he could ask Stuart Bank the National Trust's Head Ranger to come and cut down branches. It was agreed that when a chainsaw is required a contractor will be used or Peter will contact Stuart Banks.
	Mower Rota: Ian and Peter will see if there are any volunteers for this rota.
	Quad bike: This item will be brought back to the next meeting.
5	PC RELATED ISSUES
	Plans for 'play in the park' and 'community games day': Play in the park is on the 10 th April and community games day is on 14 th April the friends will be running activities at both of these events. It was suggested to have separate meetings for these.
	Deed of Covenant: This is currently on hold.
	CCTV Cameras: Chris gave an update on the security cameras.
6.	FIELD PROJECTS
	New Information Board: Ian passed round the acrylic sample for the new information board, discussion around the size and replacing the Celtic cross. Discussion around the stained glass window.
	Purchase of additional land: We have had no further response from Tony Chambers about the additional land. If we want the land we will have to put in a bigger offer, suggestion of looking into getting a grant for this. This will be discussed further at the next meeting.
	Nature Reserve: The Friends are able to put in an application for this as the land is owned by local government. Action: Peter will look into this further as it could carry restrictions.
	Dormouse Licence: Peter has to renew his licence Action: Peter will look into how much this would cost.
	Memorial Trees Notice: It has been suggested that we have a notice by the memorial trees explaining what they are and asking people not too damage them, following the damage to them last year. This will be discussed further.
	Letter from Guides: We have recently had a letter from Sarah Wakefield on behalf of the local Guides, Brownies and Rainbows asking for permission to use the fields for various activities including having campfires. The group agreed that they are happy for the activities to go ahead apart from the campfires. Action: John will ask Sarah if the campfires, for the time being, can be put on hold while advice is sought.
7	PUBLICITY
	Possible Constitution Change: John has asked if everyone can read over the documentation for this and bring this back to the next meeting. John gave a brief overview of the current situation. Ruth left the meeting.
8	NEWS ITEMS
	None
9.	NEXT MEETING
	The next main Committee meeting will be held on 13 th March 2014.

Signed:

Date: