

**FRIENDS OF PRIORY FIELDS**

**MINUTES OF COMMITTEE MEETING HELD ON 8<sup>th</sup> May 2014 7:30PM**

Present:                    John Bishop (Chairman)  
                                 Ruth Collen (Minute Taker)  
                                 Julie and Bob Norman  
                                 Ian Read  
                                 Tony Bushell  
                                 Den Harvey  
                                 Linden Rosam  
                                 Peter Nightingale

1.	<b>APOLOGIES FOR ABSENCE</b>
	Peter Athey, Jo Britter, David Oxley-Goody, Geoffrey Woricker, Chris Saltmarsh
2.	<b>MINUTES</b>
	The actions from the last minutes were reviewed: <ul style="list-style-type: none"> <li>• There was a spelling mistake under item 9.</li> </ul> Ian proposed the minutes and Linden seconded.
3	<b>MATTERS ARISING</b>
	No matters arising.
4.	<b>FINANCE</b>
	The accounts for last year have been checked and signed off.
	1. Easter Raffle: <ul style="list-style-type: none"> <li>• The raffle tickets are on their way, they will hopefully be delivered tomorrow. The tickets will be distributed to the local shops and the farm shop. They will also be sold at the AGM.</li> <li>• There are a reasonable range of prizes on offer but a few more small items would be good.</li> </ul>
	2. Other Fund Raising Activities <ul style="list-style-type: none"> <li>• Posters for Julie's coffee afternoon on 17<sup>th</sup> May have been put up around the village.</li> <li>• The National Council for Voluntary Organisations have got a day of seminars and workshops and also dinner in the evening coming up soon, the day in total will cost £300.</li> <li>• Suggestion of setting up a subgroup for fundraising activities and contacting schools and colleges in the local area and asking for help with fundraising.</li> </ul>
5.	<b>AGM ARRANGEMENTS</b>
	John handed out the agenda for this.
	The evening will start at 7:30pm and there will be refreshments served at the start of the meeting.
	The roles of the FoPF members will be elected at the AGM.
6	<b>PARISH MEETING</b>

	We will have our boards up and be around to answer questions and hopefully sell raffle tickets.
7.	<b>WORKING PARTIES</b>
	Last month more branches were burnt and the grass was cut. At the next working party the hedge by the car park needs to be trimmed, the brambles need to be cleared and the paths need to be cleared. If it is wet the garage can be cleared out.
8	<b>FIELD PROJECTS</b>
	1. Community Projects <ul style="list-style-type: none"> <li>• Treasure Hunt: Next Tuesday there is a meeting at Jo's regarding the Community Games Day and the raffle and the treasure hunt.</li> <li>• M&amp;G Project: John hasn't had a response. For this we should have an outline of previous and upcoming projects.</li> </ul>
	2. Future Field Projects <ul style="list-style-type: none"> <li>• Suggestion of having a meeting on the fields to talk about future projects, thinking of doing this in July.</li> <li>• Info Board: We haven't heard anything from Rod <b>Action:</b> John will ring Rod tomorrow for an update.</li> </ul>
9.	<b>PC RELATED ISSUES</b>
	John has talked to Tony Chambers about buying the extra land, he has said that he would lease it to us but we would be looking at purchasing it for the long term. This needs to be discussed further. <b>Action:</b> Linden will check if there are any grants that we would be able to use for this.
	The Council has all their fields inspected, the inspection of our fields is scheduled for June, Ian will be there.
10)	<b>PUBLICITY AND OTHER NEWS</b>
	Flyers for the treasure hunt and raffle have been posted around the village with the parish council flyers.
	Julie will give out posters tomorrow for the coffee afternoon and will approach the fruit and veg shop and White Elm's café. Julie has asked for help with putting up bunting in the morning and any homemade cakes would be appreciated.
	Julie told the meeting about her idea of having a Christmas Bazaar on the 29 <sup>th</sup> November. The village hall has been booked and hopefully the school hall will be available. She has said that people from the summer fete are keen to come back. Discussion around whether to charge for tables or ask for 10% of takings. <b>Action:</b> Linden will ask for advice from her friends who are involved in crafts.
	Bob has said that one of the apple trees looked unhealthy. <b>Action:</b> Peter will check the tree.
11)	<b>ANY OTHER BUSINESS</b>
	No other business
12)	<b>DATE OF NEXT MEETING</b>
	12 <sup>th</sup> June 2014 7:30pm

Signed: .....

Date: .....