

**FRIENDS OF PRIORY FIELDS**

**MINUTES OF COMMITTEE MEETING HELD ON 10th July 2014 7:30PM**

Present:                    John Bishop (Chairman)  
                                Ruth Collen (Minute Taker)  
                                Julie and Bob Norman  
                                Ian Read  
                                Peter Nightingale  
                                Geoffrey Woricker  
                                Linden Rosam  
                                Chris Saltmarsh  
                                Den Harvey

1.	<b>APOLOGIES FOR ABSENCE</b>
	Peter Athey, Jo Britter, Pam Dawson and Tony Bushell
2.	<b>MINUTES OF LAST MEETING</b>
	The actions from the last minutes were reviewed. <ul style="list-style-type: none"> <li>• Under Item 6 the electric hand trimmer should be long handled petrol hedge trimmer.</li> <li>• Under item 8 the proceeds from the raffle was £557.</li> <li>• Peter Athey and Peter Nightingale will now be distinguishable.</li> <li>• Peter N proposed the minutes and Ian seconded.</li> </ul>
3	<b>MATTERS ARISING</b>
	No matters arising.
4.	<b>CHAIRMAN'S REPORT</b>
	Nothing currently to report.
5.	<b>SECRETARY'S REPORT</b>
	Nothing currently to report.
6	<b>FINANCE REPORT</b>
	Ian handed round the amended budgets John set for this year. These were read out and discussed: <ul style="list-style-type: none"> <li>• The legal fees and land purchase budgets will be combined into one budget called 'potential grant app'.</li> <li>• The landscaping budget will be put up to £500.</li> <li>• The hand tool budget will now become a tool purchase budget.</li> </ul> <p><b>Action:</b> Linden will send round the new set budgets.</p> <p>We have received £100 in compensation for the bench.</p>
7.	<b>WORKING PARTIES</b>
	The work party will be starting on the concrete and the trenches in preparation for the drainage project. At the last working party the grass was mowed and the hedges were trimmed.
8	<b>FUNDRAISING</b>
	<u>Christmas Craft Fayre</u> <ul style="list-style-type: none"> <li>• Sandy is going to get in touch with crafters for the fayre.</li> </ul>

	<ul style="list-style-type: none"> <li>• We may need an alcohol licence this needs to be looked into.</li> <li>• Want to advertise the fayre as soon as the crafters are confirmed.</li> </ul> <p><b>Action:</b> Chris will try and get Ian a copy of the plan of the school hall.</p> <p><u>Other Fund Raising Activities Fete</u></p> <ul style="list-style-type: none"> <li>• Julie said that £70 profit was made from the cuppa and a chat event, also Leslie Ruse has raised £8 from making and selling birthday cards.</li> <li>• The nature walk will now be planned for next year around April/May, Julie suggested advertising it with refreshments after.</li> </ul> <p><b>Action:</b> Ruth to talk to her dad regarding the open air theatre project.</p> <p><u>New Picnic Benches &amp; Gazebo</u></p> <ul style="list-style-type: none"> <li>• Discussion around the various types of benches and gazebo's available. We are going to try and get a grant to cover the cost for of these items.</li> <li>• Suggestion of having a separate subcommittee for this.</li> </ul>
9)	<b>FIELD PROJECTS</b>
	<p><u>Information Board</u></p> <ul style="list-style-type: none"> <li>• Peter N is meeting with his old boss soon regarding the oak frame to go around the info board.</li> </ul> <p><u>Drainage Projects</u></p> <ul style="list-style-type: none"> <li>• This has been covered previously.</li> </ul> <p><u>Haycut</u></p> <ul style="list-style-type: none"> <li>• This will be done when the weather improves.</li> </ul> <p>The green flag inspection result will come through on the 19<sup>th</sup> July.</p> <p>A memorial, a field maple, has been requested for Richard Rodgers. It will be suggested to the family that it is best to plant it in the autumn.</p> <p>Suggestion of using the orchard for memorial trees, so people can choose fruit trees.</p>
10)	<b>PC-RELATED ISSUES</b>
	Artwork Grant: We have now received the £750 grant for the artwork from the Parish Council, a thank you was given to the P.C.
	Vandalism Payment: We have received £100 in compensation.
	Can the dates on the insurance certificate be checked, too see when it runs out. <b>Action:</b> Chris will check the certificate.
	The article in the parish newsletter needs clarifying, the £2000 was for priory playing fields and not priory fields.
11)	<b>PUBLICITY AND NEWS ITEMS</b>
	Linden suggested updating the publicity for the fields, such as giving people information on the wildlife on the fields such as the different types of butterflies. This could be put in the in touch magazine, also a poster with this information could be put on the fields notice board and be updated regularly.
	Chris has said that the cctv for around the school has been approved, further discussion is needed regarding the realignment of the cameras.
	Discussion around the name boards for the memorial tree area, Ian is going to make a start on this, Geoffrey has an oak plank for this.

12)	<b>ANY OTHER BUSINESS</b>
	Linden suggested approaching local colleges and schools to see if anyone would be interested in updating our website. <b>Action:</b> Ruth to ask her dad to ask at his school to see if anyone is interested.
	Suggestion of having a party in the park event next year for our anniversary. We could have a hog roast, a beer tent and music, this will be discussed further at the next meeting.
13)	<b>DATE OF NEXT MEETING</b>
	14 <sup>th</sup> August 2014

Signed: .....

Date: .....