

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING HELD ON 11th September 2014 7:30PM

Present: John Bishop (Chairman)
Ruth Collen (Minute Taker)

John Bishop
Peter Nightingale
Geoffrey Woricker
Den Harvey
Pam Dawson
Julie and Bob Norman
Sandy Sinclair

1. **APOLOGIES FOR ABSENCE**

Peter Athey, Ian Read and Jo Britter

2. **MINUTES OF LAST MEETING**

The actions from the last minutes were reviewed.

- The minutes sent around for the last meeting were the minutes for July.

Action: Ruth will send around the minutes for August.

3. **MATTERS ARISING**

John has looked for the memorial book but can't find it, this will be followed up.

Linden has made the necessary changes to the budget.

Peter N, Tony and Brian will meet up to discuss the puppet show.

Peter will be going to the first aid course on 26th September.

4. **CHAIRMAN'S REPORT**

Change of the name of the field to Bicknacre Playing Fields.

5. **SECRETARY'S REPORT**

Tony talked about some benches he had seen in Maldon in relation to the new benches on thje fields.

Dave brought some information to the meeting about a possible gazebo, it would cost around £580.

Action: Sandie will take the purchases of a gazebo and benches to the next parish council meeting.

Tony will circulate the memorial tree policy for people to look , if anyone has any comments they can send them onto Tony.

Discussion around the drainage of the fields, we want to see the plans for the drainage of the fields.

Action: Sandy will take this back to the Parish Council.

6. **FINANCE REPORT**

Linden ran through the latest financial figures.

Action: Linden will send round a copy of the updated budget.

7. **REPORTS ON WORKING PARTIES**

Last month paths were mown, branches were removed and cut up and there was a general tidy up. Peter can't make the next working party.

8. **FUNDRAISING**

Craft Fair

- John has recently sent around a budget for the craft fair, John ran through this.
- Julie is waiting to hear about the hire of the school hall.

- As Peter N will hopefully be First Aid trained the expense for the first aid cover can be deleted.
- We are going to charge a £1 entrance fee for adults.
- There is no charge for the hire of the village hall.
- It was agreed that the event budget will be put up to £1,000.

Sandy gave an update on the stalls, we currently have 32 confirmed stalls of which most are hand made crafts.

9) **FIELD PROJECTS**

Tours of the fields:

Possibility for next spring/summer.

Future Field Projects:

There are no current projects planned

Purchasing Land: The land will need to have a lot of work done to it, so we need to decide how much we are willing to pay and then John can take this figure back.

10) **PC-RELATED ISSUES**

There are currently issues on the fields with litter, dog fouling and drugs. There was a suggestion of contacting the police about the drugs.

Action: Dave said he would contact the police.

Action: John will talk to the Parish Council about ordering a new bin.

11) **PUBLICITY AND NEWS ITEMS**

No other items

12) **ANY OTHER BUSINESS**

Den can't make the next working party.

13) **DATE OF NEXT MEETING**

2nd October 2014.

Signed:

Date: