

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING HELD ON 13th November 2014 7:30PM

Present: John Bishop (Chairman)
 Ruth Collen (Minute Taker)
 Peter Nightingale
 Den Harvey
 Pam Dawson
 Julie and Bob Norman
 Ian Read
 David Oxley-Goody
 Linden Rosam
 Tony Bushell
 Chris Saltmarsh

1.	APOLOGIES FOR ABSENCE
	Peter Athey , Jo Britter, Geoffrey Worricker
2.	MINUTES OF LAST MEETING
	Peter proposed and Ian seconded the minutes.
3	MATTERS ARISING
	Pam has made a list of items to go in the hamper for the fayre. The list was passed round and people put their names against items. Pam will also email round the list. Action: Pam will email round the list of items for the hamper.
	The changes to the Tree Memorial Policy have been made and circulated.
	The Brownies will be making the nest boxes in the next few weeks.
	The discussions about having a shelter on the fields will be put on the back burner for now.
	The Parish Council (PC) is dealing with the dog training that takes place on the fields.
4.	CHAIRMAN'S REPORT
	Nothing to report at the moment.
5.	SECRETARY'S REPORT
	Nothing to report at the moment.
6	FINANCE REPORT
	Income to date is £3457.00
	The money spent on the information board has been put under capital purchases.
	Linden to put the events budget up to £1,000. Action: Linden to change the events budget.
7.	REPORTS ON WORKING PARTIES
	At the last working party there was a bonfire and a general tidy up. At the next working party there will be more tidying and more brambles will be cut.
	Following our recent working parties there have been some complaints from members of the public about the state of some pathways, resulting from the movement of debris to the bonfire site.

	<p>David Oxley-Goody had circulated to members, before the meeting, his suggestion that we should have bonfire sites close to where any debris was being produced, to reduce the movement.</p> <p>Discussion about this raised the views that we did not necessarily want lots of bonfire site, as they are unsightly, but on the other hand they do grass over fairly quickly.</p> <p>It was agreed that we should endeavour, in future, to limit the movement of debris, bearing in mind the points made about bonfire sites</p> <p>Action: Julie has said she will write an InTouch article about this. Also, she will write that the memorial trees were supplied by Westview Nursery.</p>
8	FUNDRAISING
	<p>Christmas Craft Fayre:</p> <ul style="list-style-type: none"> • The fayre is coming along well, there are now over 30 stalls confirmed. • The Meacock and Jones advertising boards for the fayre will be placed around neighbouring villages. • The fayre is being advertised in local newsletters, magazines and leaflets. BBC Essex are also going to be approached. • The Manor Farmhouse has agreed to have a poster. <p>Raffle:</p> <ul style="list-style-type: none"> • Raffle tickets for the fayre are already on sale in the two shops. • John will drop off 20 books of raffle tickets to committee members to sell. Action: John to drop off raffle tickets. • John handed out a list of the raffle prizes. Julie will add a jigsaw to this and Pam will add a box of biscuits. • The subcommittee had a suggestion of having a prize which would be donated by the FoPF committee. This was discussed and it was agreed to buy a box of crackers for this. • Pam has said that she will ask the local fruit shop for a basket of fruit. Action: Pam to approach the local fruit shop.
	Linden has said that she is happy to go round and collect the money on the day.
	Floats need to be organised for the fayre.
	Lesley and Derek Ruse have volunteered to help on the door.
9)	FIELD PROJECTS
	<p>Current Plans:</p> <p>Plans to clear the brambles around the bonfire and start on the ditch.</p>
	<p>Draining of the football field:</p> <p>See P.C related issues.</p>
	<p>Future Field Projects:</p> <p>No major plans or projects at the moment but the following are in discussion:</p> <ul style="list-style-type: none"> • Purchasing new benches and a gazebo. • Having a boardwalk. • Having a maze/willow structure
	<p>Haycut:</p> <p>We have agreed to go to Simon Hollington for the next haycut, John will try and contact him.</p> <p>Action: John to contact Simon.</p>
	<p>Land Purchase:</p> <p>Ian informed the committee that he has found out that two other people have shown an interest in purchasing strips of the land we are interested in.</p> <p>John recently approached Tony with an offer, in response Tony has asked for a plan, but we</p>

	need to clarify what plan he is referring to and we need to make sure that he knows that we want to purchase all of the land.
10)	PC-RELATED ISSUES
	<p>The Chairman explained that the PC require the formally expressed support of The Friends to grant a lease to Bicknacre and Danbury Juniors FC.</p> <p>This is because of the restriction registered at the Land Registry which prevents the PC making any disposition of the land known as Priory Fields, without the formal agreement of The Friends of Priory Fields.</p> <p>The PC's solicitors have asked that the agreement be expressed as follows:-</p> <p>“Pursuant to the requirements of the restriction dated 11th February 2013 at paragraph 4 of the proprietorship register of title number EX802111,</p> <p>“(11.02.2013) RESTRICTION: No disposition of the registered estate by the proprietor of the registered estate is to be registered without a written consent signed by The Friends of Priory Fields of 50 Priory Road, Bicknacre, Chelmsford CM3 4EY.”</p> <p>I, John Bishop, hereby give written consent on behalf of The Friends of Priory Fields to the registration of a lease of Priory Small Field made between Woodham Ferrers & Bicknacre Parish Council and Bicknacre & Danbury Junior Football Team. I am duly authorised by The Friends of Priory Fields to give this consent.</p> <p>I trust this will satisfy the requirements of the above mentioned restriction.</p> <p>Signed:..... (Chair of The Friends of Priory Fields)”</p> <p>It was unanimously agreed by the committee that the Chairman be authorised to sign the required letter, subject to clarification of the term 'Priory Small Field' to the satisfaction of the Chairman.</p>
	<p>The Deed of Covenant: This has been put on hold for now.</p>
	<p>Tree Inspection Survey: Chris has got some quotes for this, he has said that he will recommend to the PC the survey that maps and tags all the trees.</p> <p>John updated the committee on Lyn Cameron’s (Chelmsford’s Tree Officer) visit to the fields, in which she granted us a Tree Order for our work over the next 5 years.</p>
11)	PUBLICITY AND NEWS ITEMS
	More of our FoPF leaflets need to be printed but it needs to be redesigned, the committee have been asked to think of some ideas for a new design.
12)	ANY OTHER BUSINESS
	Julie is going to send out the annual FoPF Christmas card which will be signed on behalf of the group. Action: Julie to send out the Christmas card.
	Julie is going to do the calligraphy for the memorial certificate for Richard Rogers. Action: John will check with the family what they want on the certificate and will let Julie know.
	Possibility of providing teas and coffees for the Bicknacre and Danbury Juniors when they play on the fields.
	The Christmas dinner is on 15 th December at the Brewers Arm 7 for 7:30pm.

13)	DATE OF NEXT MEETING
	11 th December 2014

Signed:

Date: