

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING HELD ON 8th January 2015 7:30PM

Present: John Bishop (Chairman)
 Ruth Collen (Minute Taker)
 Peter Nightingale
 Pam Dawson
 Julie and Bob Norman
 Ian Read
 David Oxley-Goody
 Linden Rosam
 Tony Bushell
 Chris Saltmarsh

1.	APOLOGIES FOR ABSENCE
	Peter Athey , Jo Britter, Geoffrey Worricker, Den Harvey
2.	MINUTES OF LAST MEETING
	These will be reviewed at the next meeting.
3	MATTERS ARISING
	N/A
4.	CHAIRMAN'S REPORT
	We are close to completing the Green Flag application for this year.
	John has circulated a report about his recent visit to the community orchard. Following this visit we have decided to expand our orchard and are considering introducing pears and plums.
	Regarding the hay crop Simon is interested in doing it again, he will come down on Saturday morning to discuss this.
	John recently had a call from Ms Sutcliffe who won the hamper at the Christmas fayre who said how happy she was with it.
	It was agreed that the first aid expense should come out of the health and safety budget and not the Christmas fayre budget. Action: Linden will make this change on the budget.
	After discussion a figure was agreed on to put forward to Tony for the purchase of the whole field.
	Regarding the boardwalk the Parish Council have recently been contacted by the BTCV who have said that they are now available to help Parish Councils, and they have previously helped to build a boardwalk. John will circulate information about this and it will be brought to the next meeting. Action: John to circulate this information.
5.	SECRETARY'S REPORT
	Nothing to report at the moment.
6	FINANCE REPORT
	The latest treasurer's report was handed out.
	Ian has asked if there could be separate budgets for separate projects, such as a budget for the information boards.

	Action: Linden will look into this.
	After discussion it was agreed that the lawn mower will be serviced by Jack Stock.
7.	REPORTS ON WORKING PARTIES
	Ian gave an update on the last working party. This weekend there will be a general tidy up, brambles will be cleared and rubbish will be burnt.
	The Brownies have made some dormouse nest boxes and some insect hotels, Peter N wants to put these up on 31 st January. Action: Julie will put this in the next InTouch.
8	FUNDRAISING
	Regarding the Sunday refreshments idea for the Danbury Juniors, John is going to contact the football team to see if they are free on Sunday to talk about this idea further. John will then let Julie know. Action: John is going to talk to the football team and then talk to Julie.
	Discussion around booking a date for this year's Christmas fayre. Action: John will talk to Sandy.
9)	FIELD PROJECTS
	Tony and John are going to meet up to work on the grant application for the benches and the gazebo.
	We have recently had an email from the local U3A who have asked if they can have a tour of the fields, they will contact us when the weather clears up.
10)	PC-RELATED ISSUES
	The Tree Inspection is still going ahead but no date has been set yet.
11 & 12)	PUBLICITY AND NEWS ITEMS & ANY OTHER BUSINESS
	Julie's friend has said that we can have use of her urn, on the basis that she can have it back when she needs it.
	Peter recently sent an email round detailing the new species found on the fields.
	Julie is going to sign some more memorial record certificates and then pass them to John. Ian has bought some folders for the memorial records, one for the records to be kept in and one for us to keep to show people who are interested in having a memorial tree. There was a discussion around where to display the folders. Action: Julie to do the certificate and pass them on to John.
	John will circulate a proposed date for the AGM and will also ask for suggestions for a guest speaker.
	Julie and Bob have given their apologies for the next meeting.
13)	DATE OF NEXT MEETING
	12 th February 2015

Signed:

Date:

