

**FRIENDS OF PRIORY FIELDS**

**MINUTES OF COMMITTEE MEETING HELD ON 19<sup>th</sup> February 2015 7:30PM**

Present:                    John Bishop (Chairman)  
                                Ruth Collen (Minute Taker)  
                                Pam Dawson  
                                Ian Read  
                                David Oxley-Goody  
                                Tony Bushell  
                                Chris Saltmarsh  
                                Geoffrey Worricker  
                                Den Harvey

<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b>
	Peter Athey , Jo Britter, Julie and Bob Norman, Linden Rosam and Peter Nightingale
<b>2.</b>	<b>MINUTES OF LAST MEETING</b>
	<ul style="list-style-type: none"> <li>• Regarding the lease of the field to Bicknacre and Danbury Juniors FC, John has now signed this on behalf of the FoPF.</li> <li>• Peter N will set another date for the Brownies to put up the dormouse nest boxes and the insect hotels.</li> <li>• This year's Christmas Craft Fayre will be held on 22<sup>nd</sup> November.</li> </ul>
<b>3</b>	<b>CHAIRMAN'S REPORT</b>
	<p>Hay Crop:          Simon Hollington has said that he is happy to do the hay crop but he needs to check to see if he has the capacity, John is waiting to hear back.</p> <p>Offer for Extra Land:          Nothing to report at the moment.</p> <p>Play in the Park:          The Friends have agreed to take part in the Play in the Park events again this year which will be held on 1<sup>st</sup> and 9<sup>th</sup> April 2015. There will be a meeting for this on 3<sup>rd</sup> March at Jo Britter's house.</p> <p>The Community Games:          The Community Games day which will be held on 27<sup>th</sup> May will also be discussed at this meeting.</p> <p>Christmas Fayre:          A meeting has been organised for 24<sup>th</sup> February to discuss the Christmas Craft Fayre, Sandy has already got 20 stalls confirmed.</p>
<b>4.</b>	<b>SECRETARY'S REPORT</b>
	<p>Grant Application:          Tony has had a reply regarding our grant application, we will get a conditional offer within 8 weeks and then we will have 20 days to complete all the forms and send them our accounts and governing documents.</p> <p>Child Protection Policy and Health &amp; Safety Policy:          As part of the grant application we must have a Child Protection Policy and a Health &amp; Safety Policy. Tony has drafted some polices and will circulate these to see what people think. Chris has also said that he will see if there are any model policies to look at.</p>

	<p><b>Action:</b> Tony to circulate the policies.</p> <p><b>Action:</b> Chris to look for model policies.</p>
	<p>Keep Britain Tidy and Green Flag: Tony shared some ideas with the group which he had found on the Keep Britain Tidy and Green Flag website such as contacting the school about using the fields more.</p>
5	<p><b>FINANCE REPORT</b></p>
	<p>Pam is considering taking over the treasurer's position.</p>
6.	<p><b>REPORTS ON WORKING PARTIES</b></p>
	<p>Ian gave an update on the last working party. The fields are still very wet.</p>
7.	<p><b>SPECIFIC ISSUES</b></p>
	<p>Dormouse Boxes: Another date is going to be set to put up the dormouse boxes.</p>
	<p>Dog Fouling: Dave has recently been putting up notices and flags to try to address this issue.</p> <p>Discussion around ideas on how to further deter dog fouling, Dave suggested setting up a Facebook page where pictures and descriptions of owners are displayed.</p> <p>Tony told the meeting about a trial he had found information about on the Green Flag/Keep Britain Tidy website where florescent posters with eyes and the words "we're watching you" were put up to deter dog fouling, this was discussed.</p> <p>Dave suggested getting more bins for the fields so they are in easy reach for people. Chris has said that he will check the cost for 2 more bins and will circulate his findings.</p> <p><b>Action:</b> Chris to check the cost for the bins and email his findings.</p>
	<p>Information Board at Arch: Nothing to report at the moment, we are waiting to hear about the frame.</p>
8.	<p><b>FUNDRAISING</b></p>
	<p>100 Club: John has said that at the Parish Council meeting he will see if there is any interest in this and then it will be brought back to the meeting.</p>
	<p>Guided Walks/Tours: Discussion around giving guided nature and history tours/walks around the fields. Pam has said that a local group might be interested in this and the local U3A have also shown an interest in this.</p>
9.	<p><b>FIELD PROJECTS</b></p>
	<p>Nothing to report.</p>
10.	<p><b>PC-RELATED ISSUES</b></p>
	<p>Destruction of Notice Board: The Police are now handling the notice board incident.</p>
	<p>Dangerous Oak Tree: Chris said that Karen is currently dealing with this. The tree preservation order has now been taken off the tree. Discussion around whether to cut the tree down or leave the stumps.</p>
	<p>4 Trees to be removed from Priory Playing Field: Chris gave an update on the 4 trees to be removed from the Priory Playing Field, it has now gone to appeal.</p> <p>In relation to this, Chris has been in contact with the Essex Bat Group and the Essex Field Club, who would be good to use for guest speakers at future events.</p>
	<p>CCTV Realignment: Chris has said that his next door neighbour is happy to do this for us. One of the cameras will</p>

	also be replaced.
11.	<b>PUBLICITY AND NEWS ITEMS</b>
	<p>Danbury Ridge Living Landscapes group:</p> <p>John has recently circulated some information on the Danbury Ridge Living Landscapes group, which is a group similar to ours. Peter N has said that he will go along to a couple of their meetings to observe and then following this we will decide if we want to join them.</p> <p><b>Action:</b> Peter N to attend the Danbury Ridge Living Landscapes group's meetings.</p>
	<p>AGM Guest Speaker:</p> <p>Chris suggested the Park Ranger based at South Woodham Ferrers or the Essex Bat Group.</p> <p>There is also the Ranger based at Danbury who Peter N knows.</p>
12.	<b>ANY OTHER BUSINESS</b>
	The 10 <sup>th</sup> anniversary of the FoPF is coming up, we could maybe put something about this in the In Touch magazine.
13)	<b>DATE OF NEXT MEETING</b>
	12 <sup>th</sup> March 2015

Signed: .....

Date: .....