

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING HELD ON 12th March 2015 7:30PM

Present: John Bishop (Chairman)
 Ruth Collen (Minute Taker)
 Pam Dawson
 Ian Read
 Tony Bushell
 Chris Saltmarsh
 Geoffrey Worricker
 Julie and Bob Norman
 Peter Nightingale

1.	APOLOGIES FOR ABSENCE
	Peter Athey , Jo Britter, Linden Rosam, Den Harvey and David Oxley-Goody
2.	MINUTES OF LAST MEETING AND MATTERS ARISING
	<ul style="list-style-type: none"> • The dates of the play in the park have now been changed to 1st & 9th April 2015 since last month's meeting. • The area around the 4 trees isn't a suitable habitat for bats after the recent survey. • The Parish Council have employed someone to cut down the Oak tree. <p>Peter proposed the minutes and Ian seconded.</p>
3	CHAIRMAN'S REPORT
	<p>Hay Crop: Since the last meeting John has talked to Simon Hollington who has said he has got the capacity for this but he has asked if we can remove the ragwort. Discussion around how best to remove this, it was agreed to do this in June.</p> <p>Play in the Park: There have been meetings for both of these events in which it has been decided that for the Play in the Park we will be reusing activities from past years and for the Community Games day we will organise races around the fields. We will also be providing refreshments at the two events.</p> <p>AGM Guest Speaker: Rob Hayworth the park ranger for Danbury Lakes has been confirmed as our AGM guest speaker. He will be coming up to the fields on the morning of 25TH March to be shown around the fields.</p>
4.	SECRETARY'S REPORT
	<p>Grant Application: We have had an email back from Awards for All who have given us a project ID number and have said that we should hear within 30 days of the 2nd March to see if we have been successful.</p>
5	FINANCE REPORT
	<p>Pam and John discussed meeting up to look over the end of year accounts.</p> <p>Ian has had an email from Elliott regarding invoicing for hosting the website, this payment will be for the year ahead.</p>
6.	REPORTS ON WORKING PARTIES

	<p>At last month's working party a lot of brambles were cut down and there was a general tidy up. Following Den's accident at the last working party Ian suggested having a safety session to go through all the tools and machinery and how to use them safely.</p> <p>Discussion around having a form for working party volunteers to fill out which discloses any health conditions/allergies. Action: Ian will draft a form.</p> <p>At this month's working party the black thorn in the west meadow will be cleared and the owl boxes will be moved.</p>
7.	SPECIFIC ISSUES
	<p>Dormouse Boxes: Peter is going to contact the brownies to arrange another date. Action: Peter to contact the brownies</p>
	<p>Information Board Frame: No further news regarding the frame, this will be reviewed at the next meeting.</p>
	<p>Dog Fouling: Chris has said that at the next Parish Council meeting the 2 new bins for the fields will be agreed. Chris has also said that the Parish Council are considering getting a bag dispenser. Discussion around putting notices up asking people to keep their dogs on the lead on the playing fields, Chris will take this to the next Parish Council meeting. Action: Chris is going to bring the idea of the notices to the next Parish Council meeting.</p>
	<p>Repair of damaged Notice Board: A caution has been given and a payment of £200 is to be made to the Parish Council. Discussion around maybe claiming through insurance. Discussion around replacing the notice board.</p>
	<p>Challenger Troop: Chris has said that he has asked the school to let him know if they decide to run these sessions, which would run over 6 weeks.</p>
8.	FUNDRAISING
	<p>Xmas craft fayre: Meetings are being held regularly for this. A return is required for the gaming licence. Action: John will look into the licence further.</p>
9.	FIELD PROJECTS
	Nothing to report.
10.	PC-RELATED ISSUES
	<p>Destruction of Notice Board: Discussed previously.</p>
	<p>Other Issues: Regarding the Parish Council's Child Protection Policy Tony asked Chris about the possibility of having training on safeguarding policies. Chris will look into this. Action: Chris has said that he will look into training on safeguarding policies. Chris said that we now have hot water in the village hall. CCTV: This is ongoing.</p>
11.	PUBLICITY AND NEWS ITEMS
	It is the year to review the management plan, this will be brought forward to future meetings.
	Peter has suggested we look out for some Tree bumblebees on the fields.

	Regarding our 10 th anniversary John has written an article about the last ten years of FoPF for the In Touch magazine, Ian has also put this on our website.
12.	ANY OTHER BUSINESS
	Geoffrey has said that he is planning to do some maintenance on the priory information board.
	Discussion around the purchase of extra land and the current situation.
13)	DATE OF NEXT MEETING
	9 th April 2015

Signed:

Date: