

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING HELD ON 12th November 2015 7:30PM

Present: John Bishop(Chair)
 Ian Read
 Ruth Collen (Minute Taker)
 Peter Nightingale
 David Oxley-Goody
 Den Harvey
 Pam Dawson
 Julie Norman
 Geoffrey Worricker

1.	APOLOGIES FOR ABSENCE
	Jo Britter, Peter Athey, Linden Rosam, Bob Norman, Tony Bushell and Chris Saltmarsh
2.	MINUTES OF LAST MEETING AND MATTERS ARISING
	<ul style="list-style-type: none"> • Peter didn't attend the last meeting and needs to go on the apologies list. <p>Matters arising and actions taken from the last meeting:</p> <ul style="list-style-type: none"> • U3A History talk: John still needs to talk about this to Linden but this is planned for winter 2016/17 and John has said for Ian to contact the group and commit to this. Peter has made contact with another U3A group who are interested in trees and possibly a walk around the fields. • Field inspections: Ian has sent Tony round the next dates for the field inspections and will send round the dates of the next few working parties. Action: Ian will send Tony the dates of future working parties. • Pam has volunteered to do field inspections and will be put on the rota for next year, and Ian will take her round when he is doing his next inspection and will email the rota and route. Action: Ian to email Pam the route for the field inspection and the rota. • Christmas cards: Ian has found some pictures and sent them to Julie who will pick a design and print off some cards; Ian suggested sending cards to any helpers associated with the group such as stall holders at the craft fayre. Action: Ian to send some pictures to Julie regarding the Christmas card design.
3	CHAIRMAN'S REPORT
	<p>Craft Fayre: The plans for the craft fayre are going well at the moment; discussion around parking for the day. John has said that a car park marshall from the Parish Council will be helping and also Dave will be helping, a third helper may also be required. We have had permission from the school to use the car park spaces for the stall holders and FOPF members only and Dave is in the process of talking to the football teams about parking.</p>

	<p>The fayre opens to the public from 11am, the stall holders will be arriving a couple of hours before this to set up.</p> <p>Signs have been put up around the village.</p> <p>Peter and Dave have offered to bring cakes and sponges to the event.</p>
4.	SECRETARY'S REPORT
	No report
5	FINANCE REPORT
	<p>Budget: Linden has recently sent round an updated budget report, discussion around this.</p> <p>Buying extra land: Dave told the group that an offer had recently been put in for the land we are interested in but this was rejected. There were discussion around putting in an offer for a strip of the land but it was decided to let the matter rest for the time being.</p>
6.	REPORTS ON WORKING PARTIES
	<p>Working Party update: The main job this month is to replace the new notice board, we got free posts for this from the zipwire at the Hooe Playing Fields. Also Ian has noticed that a paving slab under one of the benches' legs has snapped, this needs to be fixed.</p> <p>The gazebo will also be put up at the entrance to the Village Hall as it may be used at the Craft Fayre. The East and West Water-meadows need to have the hedges cut back in certain places.</p> <p>Also Peter will look into getting Pam's memorial pear tree. He will call into the nursery this week; there was discussion around enlarging the orchard.</p> <p>Peter talked about getting new oak trees for the fields to replace those felled recently. He will contact Karen from the Parish Council about this.</p> <p>John gave the group details about the forthcoming living landscapes working parties on 1st December 15 and 13th January 16.</p>
7.	SPECIFIC ISSUES
	No issues raised.
8.	FUNDRAISING
	<p>Craft fayre boards: Discussion around moving the boards on the green advertising the fayre closer as at the moment they are difficult to read. Ian said they can move these on the weekend.</p>
9.	FIELD PROJECTS
	No current projects
10.	PC-RELATED ISSUES
	<ul style="list-style-type: none"> • Ian read out an email from Chris regarding the removal of the trees, they will be felled by the end of the month or maybe sooner. • We have an agreement with the school regarding the sign to go on the wooden fence around the school, on this sign we will have priory fields and the arch. There will also be a sign going up at the end of the footpath so vehicles from either side can see them. • June was recently elected as "Chair of the Year" at the National Local Council awards, Ian has said that FOPF should write a letter to her congratulating her. Action: John will write this on behalf of the group. • Karen was also shortlisted for clerk of the year.

	<ul style="list-style-type: none"> • Dog bins – Of the two bins removed from the car park area, the larger one had to be put back as the new one provided to the PC is not large enough. Hence, we only gained one instead of two. We will try to talk to June about obtaining another one.
11 & 12)	PUBLICITY AND NEWS ITEMS & AOB
	<p>Christmas Meal:</p> <p>The Christmas meal is on the 8th December at the Brewers Arms and Den will confirm numbers and orders with them this week</p>
13)	DATE OF NEXT MEETING
	10 th December 2015

Signed:

Date: