

FRIENDS OF PRIORY FIELDS

MINUTES OF COMMITTEE MEETING HELD ON 14th January 2016 7:30PM

Present: John Bishop(Chair)
 Ian Read
 Ruth Collen (Minute Taker)
 David Oxley-Goody
 Den Harvey
 Pam Dawson
 Julie Norman
 Geoffrey Worricker

1.	APOLOGIES FOR ABSENCE
	Jo Britter, Peter Athey, Linden Rosam, Tony Bushell ,Chris Saltmarsh and Peter Nightingale
2.	MINUTES OF LAST MEETING AND MATTERS ARISING
	<ul style="list-style-type: none"> • July needs to be changed to Julie. • Tony was ‘actioned’ not ‘auctioned’. <p>Matters arising and actions taken from the last meeting:</p> <ul style="list-style-type: none"> • Craft Fayre: Discussion around having available Wi-Fi at the next craft fayre. John has said he will talk to June the head of the Committee about this. Suggestion of using the school’s Wi-Fi, Dave has said that he will talk to the Head teacher about this. Action: John to talk to June regarding the Wi-Fi. Action: Dave will talk to the Head teacher.
3	CHAIRMAN’S REPORT
	<ul style="list-style-type: none"> • Green Flag: John has submitted the application, this year we are going to get a full visit. Action: Tony to review the Green Flag website. • Suggestion of extending the garage, discussion around identifying items to get a grant for, if anyone has any ideas please let the group know – discussed further in item 9.
4.	SECRETARY’S REPORT
	No report - Tony to carry over to the next meeting.
5	FINANCE REPORT
	Linden to carry over to the next meeting.
6.	REPORTS ON WORKING PARTIES
	Last week the black thorn and brambles were cleared and people have commented how good it looks, at the next working party the west water meadow will be cleared.
	Peter has recently ordered 3 trees one of which will be Pam’s memorial tree, Chris has also asked if he could have a memorial tree for his brother. Ian has said if people are available these could be planted on Saturday.
7.	SPECIFIC ISSUES
	Review of 5-year Management Plan: If anyone has any specific ideas for this to let the group know, Tony, John, Ian and Peter will meet to discuss initial ideas.

	Living Landscapes: Peter will carry over to the next meeting.
	U3A: The local U3A usually meet in the afternoon on the 4 th Wednesday of the month, Ian is going to give John the email address for the group to propose a month for our group to give a presentation, suggestion of asking if they would like a walk around the fields as well. Action: Ian to give John the email address for the group.
8.	FUNDRAISING
	Discussion of whether to put on a craft fayre again this year. It was decided to have an initial meeting to discuss this, the 2 nd February was suggested, this will be confirmed. Discussion around Mary Attwell's tombola stall.
9.	FIELD PROJECTS
	Dave has said that Roland Brown has an Allen Scythe that he never uses, he is going to work out a price and then let Dave know who will let the group know. Dave passed round some information on a puncture repair sealant (OKO Tyre Sealant) that we could use for our machinery, this would cost around £14. Ian has said that we will test it on one of our machines, Dave will order one of these. Action: Dave to buy some sealant. Dave has noticed that a bench that has been removed from the village green is currently lying next to the containers and Karen has said that we can have this. Action: John will talk to Karen regarding the bench. Ian has said that the Westwood should be able to be serviced around the 1 st week of February, we can bring it to them using Dave's trailer. Dependent on the weather we organise a date.
	Play in the Park: John has said if anyone can help at the Play in the Park events on the 5 th and 7 th April, we will usually have a meeting to discuss this 3 or weeks before. John has said he will talk to Jo about this. If anyone has any ideas please let the group know.
	Grants to replace items: Ian has suggested using a grant to extend the garage by about 10 foot, Ian has been in contact with the company that the shed was originally brought from and they have said a surveyor from the company will come out and give us an idea of what can be done and give us a quotation. Action: Ian will organise for the surveyor to come to the fields. Also, discussion around replacing the Westwood with a Mule 610 4X4 using a grant. Action: When John and Ian meet Tony they will ask him about using the money left over from the other grant.
10.	PC-RELATED ISSUES
	<ul style="list-style-type: none"> Trying to get a list of items and prices to put on the insurance policy.
11 & 12)	PUBLICITY AND NEWS ITEMS & AOB
	<ul style="list-style-type: none"> Julie said that we should start thinking of a new Chairman and also about recruiting new committee members, suggestion of putting an advertisement in the In Touch and posters up around the fields.

	<p>Action: Julie and Ian will put something together and bring it to the next meeting.</p> <ul style="list-style-type: none"> • Discussion around Tony taking over John’s secretarial duties, such as correspondence. • Discussion of whether volunteers on the working party are covered under our insurance, John has said that everyone is covered under our policy. • The AGM for this year will be on the 19th May 2016, John will Chair the meeting as he will be reporting on the last year. • Regarding the guest speaker Ian has recently met a garden designer who has displayed at Chelsea Garden Show and has an interest in wild flowers, and has said he would be happy to do a talk on this. <p>Action: Ian will ask him if he is able to do the 19th.</p>
13)	DATE OF NEXT MEETING
	10 th December 2015

Signed:

Date: