

**FRIENDS OF PRIORY FIELDS**

**MINUTES OF COMMITTEE MEETING HELD ON 14<sup>th</sup> April 2016 7:30PM**

Present: Ian Read (Chair)  
 Ruth Collen (Minute Taker)  
 John Bishop  
 Den Harvey  
 Geoffrey Worricker

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| 1. | <b>APOLOGIES FOR ABSENCE</b>   |
|    | David Oxley-Goody, Chris Saltmarsh, Pam Dawson, Jo Britter, Peter Athey, Linden Rosam and Julie & Bob Norman, Tony Bushell.  |
| 2. | <b>MINUTES OF LAST MEETING AND MATTERS ARISING</b>   |
|    | <p>Matters arising and actions taken from the last meeting:</p> <ul style="list-style-type: none"> <li>• A meeting will be organised to discuss the quiz night.<br/><b>Action:</b> John will organise the meeting.</li> <li>• <b>Action:</b> John is going to try and talk to Dave's neighbour about talking at the next AGM.</li> <li>• Discussion around bringing a few copies of the minutes of the last AGM to this year's meeting.</li> <li>• John has been unable to make contact with a PCSO so far.</li> <li>• The hay cut has been confirmed for this year.</li> <li>• Regarding the garage roof, it has been confirmed that we will be unable to extend it.</li> <li>• John's action to talk to Geoffrey will be carried forward.</li> </ul> |
| 3. | <b>CHAIRMAN'S REPORT</b>   |
|    | <p>Play in the park: The nature walk went well; we took round two groups of 15. The Easter egg hunt was also successful and Karen has passed a thank you on to the group which she received from the Council.</p> <p>Ian had received an email regarding the crushed concrete that was used recently asking how effective it was and where we got it from, Ian gave the name and number of our supplier.</p> <p>Ian also received an email from a man whose relatives put the metal bars on the arch asking if he would be able to come and visit around mid-May with his family. Ian has given Geoffrey the information so he can look further into the history of this.</p> <p><b>Action:</b> Geoffrey will get in contact with the man.</p>         |
| 4. | <b>SECRETARY'S REPORT</b>  |
|    | To be carried forward to the next meeting.   |
| 5. | <b>FINANCE REPORT</b>  |
|    | <p>The budget report is incomplete at the moment - <b>Action:</b> John will circulate this when complete.</p> <p>We discussed the money remaining from the Awards for All grant and whether we can spend it</p>  |

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|    | on the purchase of trees.  |
| 6. | <b>REPORTS ON WORKING PARTIES</b>  |
|    | <p>1000 bluebell bulbs were planted, which took most of Saturday morning and, on Sunday, there was a tidy up and a bonfire.</p> <p>Ian has been looking into renting a stump grinder, he has found one at £69 a day plus vat or we could have it for a weekend for £69 with £7.50 for delivery each way. Discussion around picking it up, it may fit in Dave's trailer. It was agreed to rent the stump grinder. Ian will progress with this.<br/><b>Action:</b> Ian to rent the stump grinder.</p> <p>Regarding the lawnmowers: The Westwood is still in Doe's being repaired but the Husqvarna is now having problems. It was agreed that this should also be fixed as getting a grant for this could take a couple of months; Ian will be in contact with Doe's.<br/><b>Action:</b> Ian to contact Doe's regarding the Husqvarna.</p> <p>The Bottomley's have trimmed the grass inside the arch, they are planning on doing another cut soon.</p> <p>At the next working party the stump grinder will be used and the grass will be tidied.</p>   |
| 7. | <b>SPECIFIC ISSUES</b>   |
|    | <p>Review of 5-year Management Plan: The plan has had a few modifications but is now complete and now Peter just needs to add his part. It was agreed that the plan will be displayed at the AGM.</p>  |
|    | <p>AGM Preparations:<br/>Ian has put a poster on the notice board and there should be an advert for it in the in-touch. Ian is going to send John the poster and then John will ask Andrew at the shop to display it.<br/><b>Action:</b> John to see if he can display the AGM poster at the shop.</p> <p>Ian has put together a collection of pictures of the arch over the years and also of our new projects this year, such as the new sign posts. We will display these at the AGM.</p> <p>Regarding refreshments: it is not yet confirmed that Julie can help, John will ask Carolyn if she would be able to help with this; there will be tea and coffee at the start and wine served at the end of the evening. Ruth has said she will be able to help.</p> <p>We discussed providing wine after the meeting, John has said he will get half a dozen of red and white. John will check with Carolyn about glasses.<br/><b>Action:</b> John to get the wine for after the AGM and talk to Carolyn about glasses.</p> <p><b>Action:</b> Ian will send the Agenda to John to print.</p> |
| 8. | <b>FUNDRAISING</b>   |
|    | <p>Quiz Night:<br/>The quiz master has been booked for the quiz on 30<sup>th</sup> September.<br/>The raffle for this quiz needs to be sorted.</p>   |

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| 9.              | <b>FIELD PROJECTS</b>  |
|                 | New Vehicles:<br>Replacing the two vehicles will have to be discussed further; we discussed applying for a grant for this.   |
| 10.             | <b>PC-RELATED ISSUES-</b>  |
|                 | No current issues.   |
| 11.<br>&<br>12. | <b>PUBLICITY AND NEWS ITEMS &amp; AOB</b><br><br>Tony did an article for the in-touch this month about the play in the park and AGM and Ian has put in a poster for the AGM.<br><br>Ian won't be able to make the next meeting or Ruth – Tony will be the next chairman. |
| 13.             | <b>DATE OF NEXT MEETING</b>  |
|                 | 12 <sup>th</sup> May 2016  |

Signed: .....

Date: .....