

## FRIENDS OF PRIORY FIELDS

### MINUTES OF COMMITTEE MEETING HELD ON 12<sup>th</sup> May 2016 7:30PM

Present: Tony Bushell Dave Oxley-Goody  
Pam Dawson Den Harvey Peter Nightingale  
Chris Saltmarsh Geoffrey Woricker

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| 1. | <b>APOLOGIES FOR ABSENCE</b><br>Peter Athey, Julie Norman, Bob Norman, Ian Read, John Bishop, Linden Rosam, Ruth Collen, Jo Britter  |
| 2. | <b>MINUTES OF LAST MEETING AND MATTERS ARISING</b><br><b>Minutes</b><br>The minutes were discussed. It was noted that the date of the meeting and date of next meeting were incorrect. The amended minutes would be tabled at the June meeting and signed.<br><br>There were no matters arising.   |
| 3. | <b>CHAIRMAN'S REPORT</b><br>The acting Chairman sent his apologies and sent the following report.<br><br>The Westwood mower is back from Doe's restored, fully working and looking like new. I spoke to a salesman there and he said no mulching mower, which is what we want, will drive into long grass unlike a mower that just ejects the grass. We need to cut the grass gradually reducing the height each time and cut it much more often. In short we need to treat our machines with more care.<br><br>The members present wondered how many hours work the mower had done over the last 10 years. It was pointed out that it was not really designed for towing a trailer. The general opinion was that a future replacement should be more versatile. A tractor with multiple attachments might be more appropriate.<br><br>We need a decision on what we do with the left over money from Awards for All. Can we get a decision on whether we want to get a couple of mature trees to go in the picnic area?<br><br>The general consensus was to request that we be allowed to purchase a further bench for the Orchard.<br><b>ACTION: Tony to write to Awards for All</b><br><br>The visitor who wishes to see the arch will be visiting on 19th May.<br><br>Geoffrey and Ian had arranged to use the hall for a discussion prior to taking them over to see the Arch. The visitors were Mr Solomon and family members from Yorkshire.<br><br>Review of 5-year Management Plan needs to be completed.<br><br>Peter had not yet finished typing his part up. It suggested that it would be good if it could be completed by the June/July meeting of the parish Council. |

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| 4. | <p><b>SECRETARY'S REPORT</b></p> <p>The Small Lottery Licence had been granted.</p> <p>The raffle at the September Quiz Night would not qualify as a "Lottery" requiring a return. The only lottery we would hold this year would be the Christmas Raffle.</p>  |
| 5. | <p><b>REPORTS ON WORKING PARTIES</b></p> <p>At the working party we plan to cut the grass around the orchard, water the trees and put down weed mat around each tree. Also if possible cut the grass round the picnic area.</p> <p>As Ian was not around to organise the stump grinder for this work party it might be better to leave it until next month.</p>   |
| 6. | <p><b>FINANCE REPORT</b></p> <p>This will be considered at the next meeting.</p>  |
| 7. | <p><b>SPECIFIC ISSUES</b></p> <p><b>GREEN FLAG</b></p> <p>Tony would organise the visit of the auditor from Green Flag.</p> <p><b>LOTTERY LICENCE</b></p> <p>This has already been discussed.</p>   |
| 8. | <p><b>FUNDRAISING</b></p> <p><b>QUIZ NIGHT</b></p> <p>Dave gave an update on the last sub committee meeting. The hire of the School Hall would cost £40; a 33% reduction on the normal charge. It was proposed that there be 20 tables of 6-8 people. They would be expected to bring their own refreshments.</p> <p><b>AWARDS4ALL</b></p> <p>Tony was preparing the project report and would request that the remaining money be allowed to be used to purchase a further bench for the Orchard.</p> |
| 9. | <p><b>FIELD PROJECTS</b></p> <p><b>GARAGE EXTENSION</b></p> <p>There are difficulties in extending the garage. The current plan is, instead, to build a separate tool shed at the back of the garage. Ian will be asked to investigate.</p> <p>Another option of buying a half container was mooted. We would not require planning</p>  |

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|                 | <p>permission.</p> <p><b>NEW VEHICLES</b></p> <p>We will need to replace the current vehicles in the short/medium term. A new mower would cost around £16K. It was suggested that a 2<sup>nd</sup> hand tractor with attachments might be a possible alternative. Pam suggested we list what jobs we need the replacements to do.</p> <p><b>OTHER PROJECTS</b></p> <p>Peter is continuing to liaise with Living Landscapes.</p> |
| 10.             | <b>PC-RELATED ISSUES-</b>   |
|                 | <p>Tony asked to add Sandi to the list for minutes.</p> <p>The Lease on the now renamed Joker's Field needs to be resigned. <b>ACTION: Chris to liaise with Tony</b></p> <p>The area will need to be surveyed prior to deciding how the field will be drained. We will see plans before any work commences. It is likely to take 6 weeks to complete the work</p> <p>The Gladman Appeal is being heard at present.</p>          |
| 11.<br>&<br>12. | <p><b>PUBLICITY AND NEWS ITEMS &amp; AOB</b></p> <p><b>IN TOUCH ARTICLES</b></p> <p>We need a volunteer to prepare the InTouch articles until Julie can resume the job.</p> <p><b>ANNUAL PARISH REPORT</b></p> <p>Tony will prepare the article for the Annual Report. <b>ACTION: Tony</b></p>  |
| 13.             | <b>DATE OF NEXT MEETING</b>   |
|                 | Thursday 9 <sup>th</sup> June 2016  |

Signed: .....

Date: .....