



Priory Fields Management Committee



Minutes of the Priory Fields Management Committee meeting on

Thursday 16 October 2014 at 7.30 pm in the

Pitman Room at Bicknacre Memorial Village Hall

- Present
 - Parish Council – C Saltmarsh (Chair), S Sinclair
 - Friends – J Bishop (Vice Chair), I Read, P Nightingale
- Apologies
 - A Mair
- Minutes of previous meeting
 - The minutes of the previous meeting, held 14 April 2014 were agreed and signed by the Chairman.
- Matters arising
 - A further offer for the purchase of additional land has been made to the landowner. The offer has been made for the whole piece of land. A response has yet to be received.
 - It was agreed that The Friends continue their negotiations directly with the landowner and that the PC would only become involved if these negotiations were successful
 - Chelmsford City Council eventually advised that they were unable to provide any assistance with the tree inspection program. WF&B PC will now try to locate alternative contractors to complete this task. One company was mentioned. The PC will follow up on this and attempt to find another one to gain competitive quotes.
 - It has been reported that a commercially operated dog training school is using the Fields without permission or payment. CS to request the PC write to the proprietor and request that they stop or negotiate an appropriate hire cost to use the facility.
 - Members were asked to consider suggestions for a suitable guest speaker for the FoPF AGM in 2015. (Date TBE)
 - Enquiries to be made to the PC regarding purchase of
 - Dog bins
 - Dog watch posters

Committee Members

Parish Council

Friend of Priory Fields

Chris Saltmarsh (Chair)

John Bishop (Vice Chair)

Albert Mair

Ian Read

Sandy Sinclair

Peter Nightingale



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- PC to be asked if any members are able to assist at the Christmas Craft Fayre. CS to add to next PC agenda.
- PN reported that he successfully completed a First Aid course run by Voluntary Sector Training and is now certified to that effect for attendance at FoPF functions or events in line with insurance requirements. Certification is valid for 3 years.
Details of the course to be passed to the PC, BMVH and WFVH.
- The proposal to grant a lease of the football field to Danbury Juniors was discussed. The PC have been advised that in order for this to proceed it will be necessary for FoPF to sign a letter agreeing to this as the Heritage Lottery Fund Grant is in joint names.
It was agreed that FoPF would do this, subject to ratification at their next regular meeting and subject to some clarification regarding definitions.
- CCTV
 - CS advised that the previous CCTV maintenance contractor has closed down his business. The PC will find an alternative contractor to replace the defective camera and to clean and realign the existing ones covering the car park area.
- Plans for the next quarter
 - The list of the tasks accomplished in the last quarter was presented and the plans for the next period were discussed and agreed.
 - Work continues towards the completion of the additional information board near the Arch. Following the request for the PC to make a contribution towards the cost, the PC donated £750
 - It was noted that the original information board at the entrance to the fields is fading. Enquiries to be made by FoPF to have it reprinted using the same method as the new board which should be more durable.
- Date of next meeting
 - It was agreed therefore that the next PFMC meeting will be held on Thursday 19 February at 7.30pm in the Pitman Room at BMVH. (Subsequently revised to Thursday 26 February 2015)

The meeting closed at 8.40pm