



Priory Fields Management Committee



**Minutes of the Priory Fields Management Committee meeting on
Tuesday 9 July 2013 at 7.30 pm in the
Pitman Room at Bicknacre Memorial Village Hall**

- Present
 - Parish Council – C Saltmarsh (Chair), A Mair, S Sinclair
 - Friends – J Bishop (Vice Chair), I Read, P Nightingale
- Apologies
 - None
- Minutes of previous meeting
 - After correction of the date of the previous meeting, held 11 December 2012, the minutes were agreed and signed by the Chairman.
 - Due to problems with scheduling, the meeting planned for April 2013 was cancelled.
- New committee members
 - Sandy Sinclair representing the Parish Council was introduced
- Matters arising
 - It was confirmed that the RX1 – Application to enter a restriction, has been successfully lodged with the Land Registry
 - It was agreed that the current Management Plan for Priory Fields is still OK and does not currently require any changes to be made at this point in time.

Committee Members

Parish Council

Friend of Priory Fields

Chris Saltmarsh (Chair)

John Bishop (Vice Chair)

Albert Mair

Ian Read

Sandy Sinclair

Peter Nightingale



Priory Fields Management Committee



- Tree inspection
 - CS outlined a request from the PC's insurers requesting that periodical tree inspections are carried out. Although this is ultimately the responsibility of the PC, the Friends were asked to assist by trying to establish the approximate number of trees that may be involved on Priory Fields. In the meantime, the PC will also try to establish the numbers on other PC owned/leased land. The PC will also seek advice from Chelmsford City Council and Essex County Council and to see if they can assist in any way.
- Deed of Covenant
 - JB advised that the Friends are reconsidering the need for the proposed deed of covenant, in view of the RX.
 - CS advised that an amount had been agreed by the PC to establish the deed, should the Friends choose to proceed with it.
- Plans for the next quarter
 - The list of the tasks accomplished in the last quarter was presented and the plans for the next quarter were discussed and agreed'
 - One of the key items will be the organising of the Summer Fayre in September.
 - It was also agreed that after the summer break, the PC will be asked to consider the purchase of additional land in the area of the Arch.
 - Work is also progressing on the design and erection of an additional information board near the Arch.
- Date of next meeting
 - The next meeting was set for Tuesday 8 October at 7.30pm in the Pitman Room at BMVH.

PS. Prior to the publication of these minutes, it was later agreed to change the date of the next meeting to Tuesday 15 October 2013

Committee Members

Parish Council

Friend of Priory Fields

Chris Saltmarsh (Chair)

John Bishop (Vice Chair)

Albert Mair

Ian Read

Sandy Sinclair

Peter Nightingale